Sutton Courtenay Parish Council

Clerk, Miss Jennie Currie
Sutton Courtenay Parish Council, Innovation Centre, 99 Park Drive, Milton Park, Milton, OX14 4RY
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To: Cllrs Rita Atkinson (chairman), Christopher Campbell, Robert Dalby, Paul Galliver, Cathy King, Joanna O'Callaghan, Lia Plowman, Ian Pratley, Hugo Raworth, and Jason Warwick.

Thursday 29th October 2026

Dear Councillor,
You are hereby summoned to attend a meeting of Sutton Courtenay Parish Council, to be held on **Tuesday 3rd November 2026** at **7.15pm** in **Sutton Courtenay Village Hall**, for the purpose of transacting the following business.
Yours sincerely,
Miss J. Currie, Clerk

AGENDA

1. **Public Participation**

An opportunity for the public to bring parish matters to the attention of the Council.

2. **Apologies for Absence**

3. **Declarations of interest from Councillors and requests for dispensations**

4. **Minutes of the meeting held on Tuesday 6th October 2026** (enclosed)

5. **Planning** (enclosed)

a) To note, no new applications had been received
b) Additional planning correspondence

6. **Reports**

a) County & District Councillor's Report
b) Parish Councillors' Reports
c) Clerk's Report

7. **Thames Crossing (Housing Infrastructure Fund 1) Project**

An update from the HIF1 Working Group with neighbouring parishes

8. **FCC landfill and composting facility**

9. **Parish Council Assets (street furniture, etc.)**

a) High Street phone kiosk update
b) Update on SIDs
c) To consider a resident's request to install seating in the Milton Road bus shelter

10. **Recreation Ground**

a) To review the fortnightly checks (enclosed)
b) Management of the main field
c) To consider starting a S106 project to improve drainage of the SE corner of the main field

11. Village Green vehicle barrier project (S106)

a) To receive a report from the Working Group (to follow)
b) To appoint a designer for the project

12. Finance

a) Internal Control Checks for Q1
b) To approve the Q2 Bank Reconciliation (enclosed)
c) To appoint a Councillor to complete the Q2 Internal Control Checks
d) To approve the payment report (enclosed)
e) To appoint two Councillors to authorise the payments via the online banking platform
f) To note the budget and reserves reports (enclosed)

13. Casual Vacancies

To consider co-opting a person to fill the current vacancy

The press and public are welcome to attend the meeting.
If you require a copy of papers marked enclosed/to follow please check the website or contact the Clerk.