

Traffic Speed Management Strategy – Sutton Courtenay

Objective

Reduce vehicle speeds and improve road safety in Sutton Courtenay using measures that are effective, affordable, and likely to receive approval from Oxfordshire County Council (OCC).

1. Speed Indicator Devices (SIDs)

Radar signs that display a driver's speed ("Your Speed"). They encourage voluntary slowing without enforcement.

Effectiveness: Typically reduces speeds by 1–4 mph.

Best practice: Install 10–12 mounting poles and rotate 2–3 SID units every 4–6 weeks to avoid driver habituation.

Suggested locations: Appleford Road, Milton Road, Drayton Road, Church Street, Bradstocks Way.

Typical cost: £2,000–£4,000 per device.

2. Village Gateway Features

Visual cues at village entrances signalling that drivers are entering a low speed environment.

Typical components: White gateway posts, red road surface patch, speed roundels, edge line narrowing.

Effectiveness: 3–7 mph reduction through psychological speed cues.

Suggested entrances: Appleford Road, Milton Road, Abingdon Road, Sutton Lane.

Typical cost: £5,000–£10,000 per gateway.

3. Priority Chicanes (Road Narrowing)

Physical road buildouts forcing vehicles to give way and slow down.

Effectiveness: 5–10 mph reduction in average speeds.

Benefits: Very effective against rat running traffic.

Potential locations: Drayton Road, Appleford Road, Church Street.

Typical cost: £20,000–£40,000.

4. Raised Tables or Zebra Crossings

Raised road platforms that force vehicles to slow significantly while improving pedestrian safety.

Effectiveness: Speeds typically reduced to 15–20 mph.

Good locations: Near the primary school, village centre, or common pedestrian crossing points.

Typical cost: £10,000–£25,000.

5. Community Speedwatch

Volunteer groups monitor speeds using handheld radar devices and share results with Thames Valley Police.

Benefits: Encourages driver compliance, supports enforcement activity, and is very low cost.

Measure	Effectiveness	Typical Cost	Approval Likelihood
Speed Indicator Devices	Moderate	Low	Very High

Village Gateways	Moderate–High	Low	Very High
Priority Chicanes	High	Medium	High
Raised Tables	High	Medium	High
Average Speed Cameras	Very High	Very High	Low

Recommended Strategy for Sutton Courtenay

Phase 1 – Immediate: Install 10–12 SID poles, operate 2–3 rotating SIDs, and introduce village gateway features.

Phase 2 – Engineering: Build two priority chicanes and one raised pedestrian crossing near the school or village centre.

Phase 3 – Behavioural: Expand Community Speedwatch and support enforcement of 20 mph areas.

Key Principle: Long-term speed reduction works best when combining driver feedback (SIDs), visual cues (gateways), and physical traffic calming (chicanes or raised tables).

From : liaplowman@suttoncourtenay-pc.gov.uk
To : "Parish Clerk" < info@suttoncourtenay-pc.gov.uk >
CC : ritaatkinson@suttoncourtenay-pc.gov.uk, paulgalliver@suttoncourtenay-pc.gov.uk,
ianpratley@suttoncourtenay-pc.gov.uk, hugoraworth@suttoncourtenay-pc.gov.uk,
cathyking@suttoncourtenay-pc.gov.uk, joannaocallaghan@suttoncourtenay-pc.gov.uk,
jasonwarwick@suttoncourtenay-pc.gov.uk, robertdalby@suttoncourtenay-pc.gov.uk
Date : Fri, 13 Mar 2026 14:54:52 +0000
Subject : Village Sign/s

Hello Jennie,

Could you please put this in our next Parish Council meeting?

We have a very sorry looking "Sutton Courtenay" sign as you come off the Sutton Courtenay bridge then turn right on Appleford Road to enter the village - (sign is on the left hand side).

I was looking at possible replacements with something more traditional looking. There are a couple of websites that I have attached below.

From the information I have gathered it is best not to use wood but polyurethane or cast aluminium for longevity. A one sided sign will start at approximately £5,000.

I think the websites speak for themselves. At this stage I don't think there is any point if/where it/they go exactly (Council permitting).

It is basically just to get the rest of the councillors opinions before anything else.

<https://www.signsofthetimes.co.uk/village-centre-signs/>

<https://www.villagesignpeople.com/>

Lia Plowman

From	To	Councillor	Date	Work ordered / Clerk to action	Outstanding	Referred to Rec Am WP	Closed
30-Dec-24	12-Jan-25	Joanna O'Callaghan	01-Jan-25	Path from car park to main play area gate not draining	To be added to cemetery pathway project		
13-Nov-25	13-Nov-25	Clerk, RA & Kompan	13-Nov-25	Additional grass mats alongside slide - Kompan to action in the Spring	Concrete around MUGA posts top surface lifted - Kompan to action once weather improves		
13-Nov-25	13-Nov-25	Clerk, RA & Kompan	13-Nov-25	Musical instruments need new cables, as they are fraying	-Kompan actioned 18 March		Closed
29-Dec-25	11-Jan-26	Lia Plowman	08-Jan-26	Shelter (skate park) two barge boards missing	- Kompan to actioned 2 April		Closed
03-Feb-26	03-Feb-26	Council meeting	03-Feb-26	Netting and fake grass left in tree line	- needs to be bagged and collected		
09-Feb-26	22-Feb-26	Rita Atkinson	23-Feb-26	Mattress fly tipped in car park.	- Waste contractor removed 26 Feb		Closed
18-Mar-26	18-Mar-26	Ian Pratley	18-Mar-26	FB post re wasps around slide	- Signs put up, established it was ground nesting bees.		Closed
23-Mar-26	05-Apr-26	Assistant Clerk	24-Mar-26	No additional faults			Closed
06-Apr-26	19-Apr-26						
20-Apr-26	03-May-26						
04-May-26	17-May-26						
18-May-26	31-May-26						
01-Jun-26	14-Jun-26						

From : ritaatkinson@suttoncourtenay-pc.gov.uk
To : "Parish Council" <ianpratley@suttoncourtenay-pc.gov.uk>
CC : info@suttoncourtenay-pc.gov.uk
Date : Wed, 04 Mar 2026 08:43:11 +0000
Subject : Re: [Official] Reolink Go PT Ultra - 4G Solar Camera with 4K Pan & Tilt

Thank you Ian

not looked at damage-proof location, installation and price etc yet - query to Jennie - can we use CIL for CCTV? This is also an ideal candidate for a grant from the Police Crime Commissioner's Community grant. We missed the February round but he does run two a year. Think next round is early autumn but can check.

thank you
kind regards
Rita

From: Parish Council <ianpratley@suttoncourtenay-pc.gov.uk>
To: "Rita Atkinson" <ritaatkinson@suttoncourtenay-pc.gov.uk>, "Rita Atkinson" <ritaatkinson@suttoncourtenay-pc.gov.uk>
Date: Tue, 03 Mar 2026 20:58:37 +0000
Subject: [Official] Reolink Go PT Ultra - 4G Solar Camera with 4K Pan & Tilt

<https://reolink.com/gb/product/reolink-go-pt-ultra/>

This camera doesn't need WiFi and is solar powered. It could sweep the entire rec, has night vision.

Also to let you know CCLA is govt 'insured' up to £85k under FSCS

From : jo.kent@rwkgoodman.com
To : "Parish Clerk" <info@suttoncourtenay-pc.gov.uk>
Date : Mon, 23 Mar 2026 12:20:33 +0000
Subject : 8-10 The Green, Sutton Courtenay

Dear Jennie

Further to your email of 19th February, my client has provided the attached plans which represent the existing access arrangements for the three cottages.

For clarity, the existing arrangements are as follows:

- 8 – Pedestrian access only to the front of the cottage (via an established gateway)
- 9 – Pedestrian access only to the front of the cottage (via an established gateway)
- 10 – Vehicular and pedestrian access along the existing and established gravel driveway

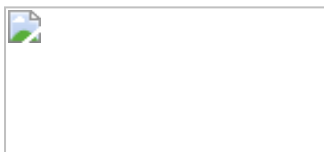
He would like to formalise the arrangements for each property and has confirmed he will cover your costs for this.

Please could you confirm whether this is agreeable and if so, let me have your Solicitors details accordingly?

Many thanks

Jo Kent

Partner
Residential Property, Farms & Estates
D: 01865 268646
M: 07747 215891



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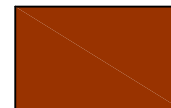
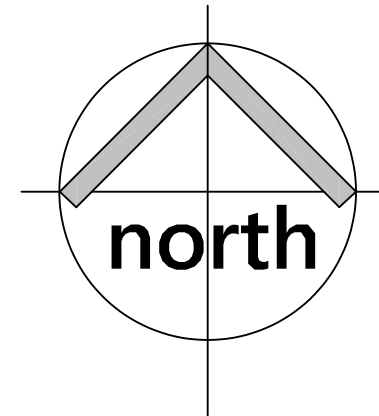
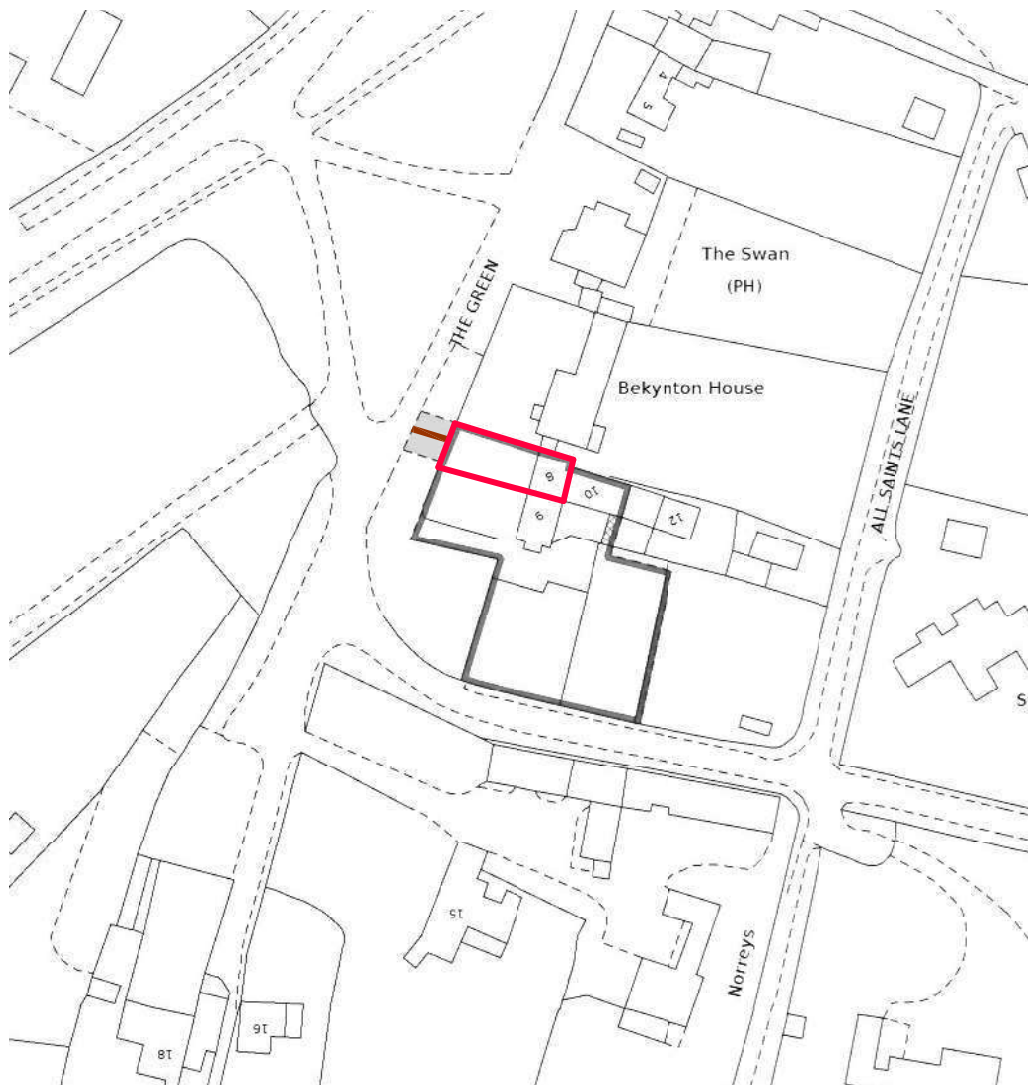
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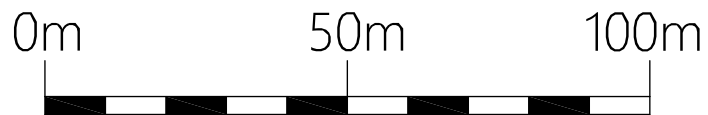
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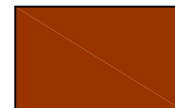
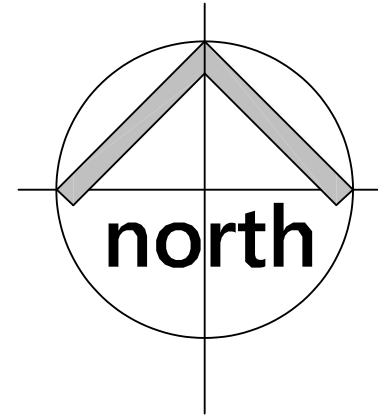
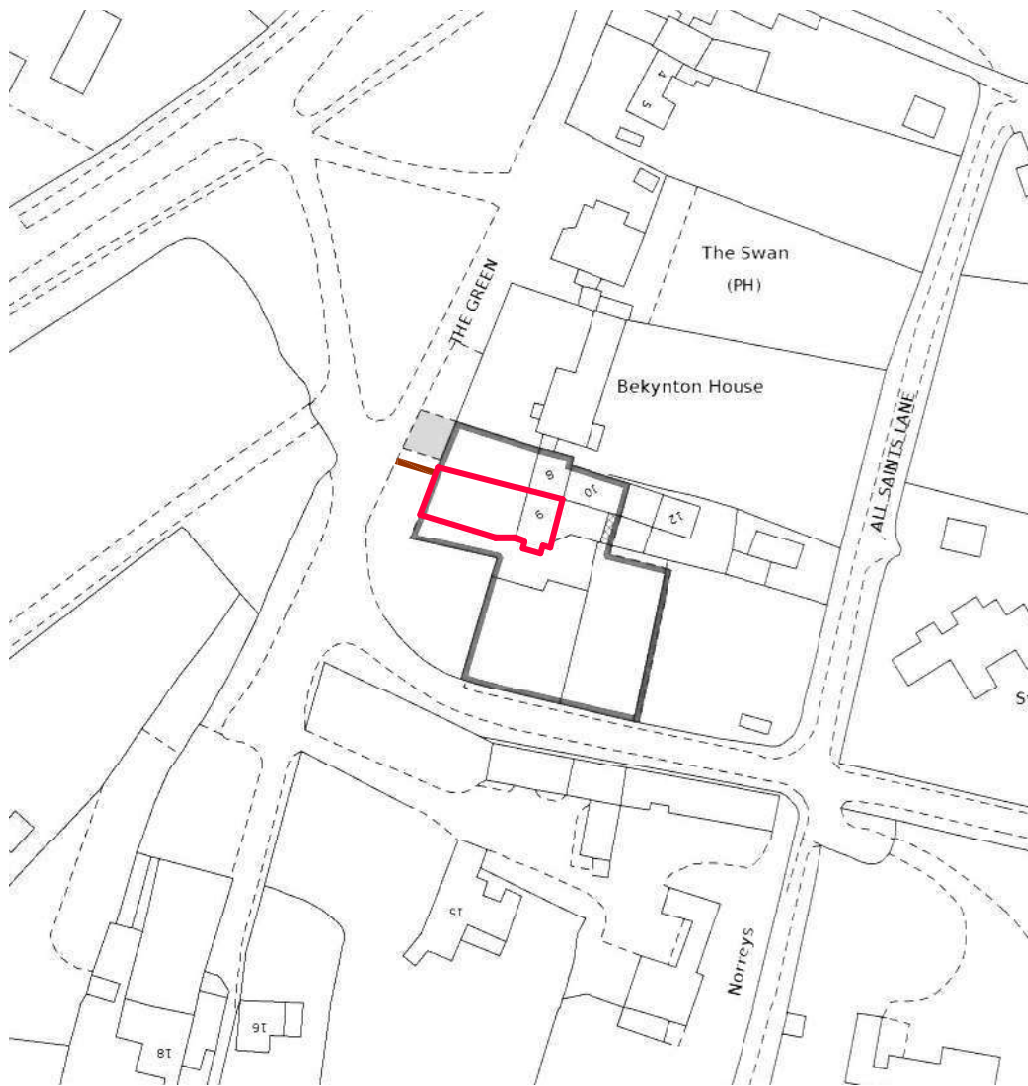


proposed pedestrian access

easement plan no 8 the green scale 1-1250

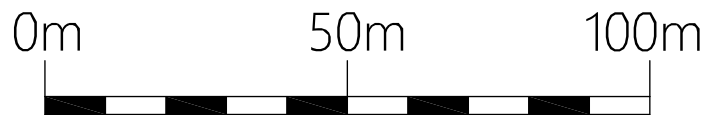


scale 1-1250

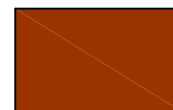
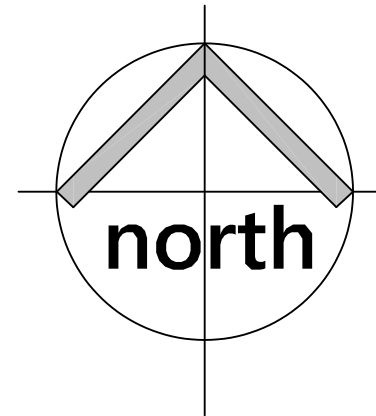
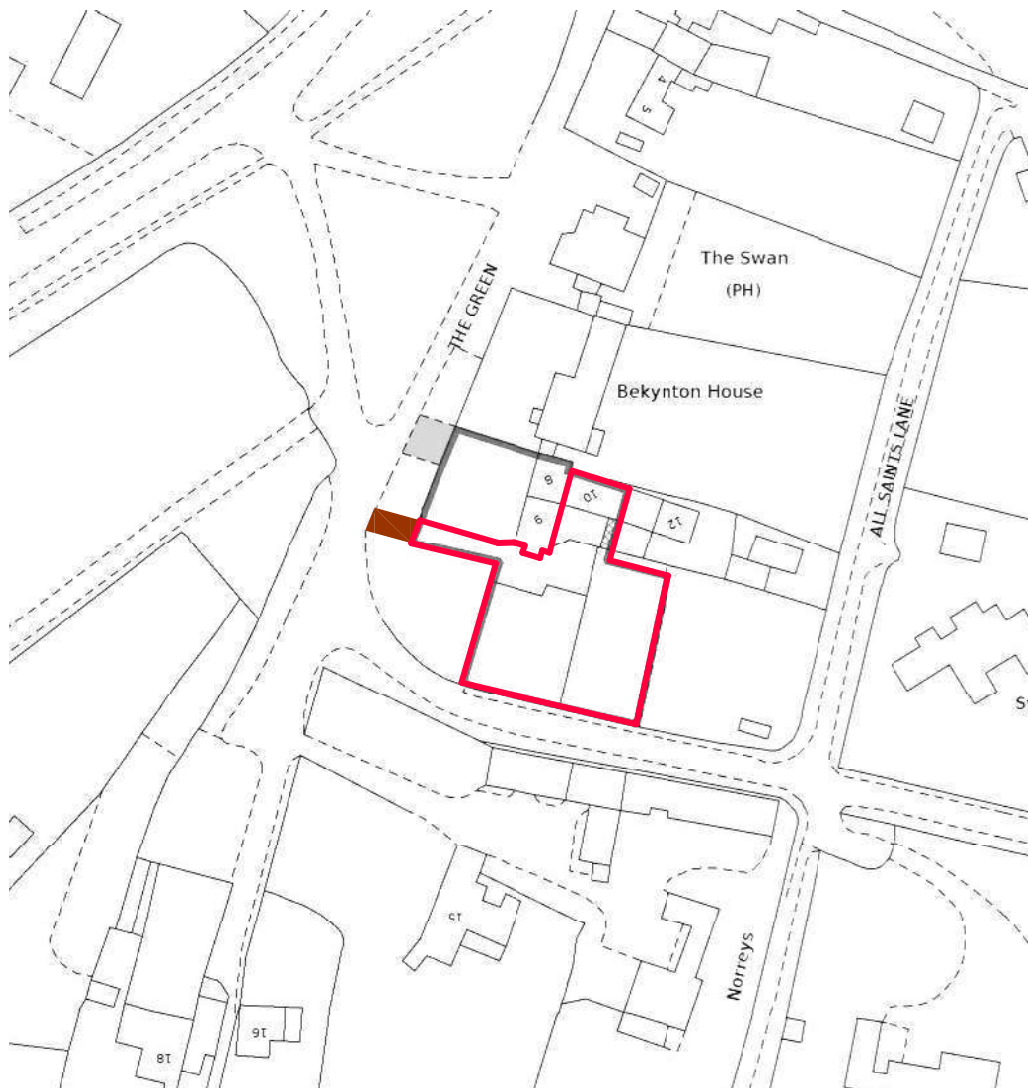


proposed pedestrian access

easement plan no 9 the green scale 1-1250

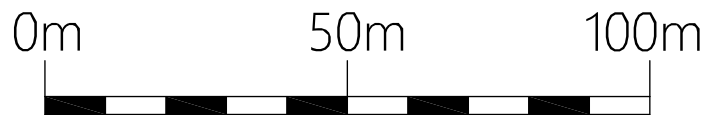


scale 1-1250



proposed pedestrian/vehicular access

easement plan no 10 the green scale 1-1250



scale 1-1250

From : lucymckean@oss.org.uk
To : "Jennie - SCPC Clerk" <info@suttoncourtenay-pc.gov.uk>
Date : Tue, 31 Mar 2026 10:58:17 +0100
Subject : 8-10 The Green, Sutton Courtenay

Dear Jennie

Our case officer has reviewed your query, and her response is as follows:

Thank you for your enquiry and the information you have supplied. It would be useful at some later date to see the original village green registration as we have not been told what is the extent of the village green. The plan you helpfully provided shows the council's ownership, but that is not the same thing.

The requests for cottages 8 and 9 refer to pedestrian access. As the houses have been present for centuries, the householders undoubtedly have established an easement on foot. It is perfectly proper to document the easement, and it is recommended that the parish council employ a solicitor experienced in such matters to prepare the relevant documentation. The grant of an easement should be careful to define the width and purposes for which the easement can be used, any surfacing permitted and responsibility to maintain, and the deed should surrender any existing rights established by prescription. (This can therefore include a stipulation that the grass surface is kept). The parish council's costs should be reimbursed by the developer. It is likely that the grant of a new easement would require compliance with [s.123](#) Local Government Act 1972 for the disposal of open space, including subss.(2A) and (2B)—although it may be that documenting the existing prescriptive easement does not attract any new consideration. Again, any costs incurred under s.123 should be reimbursed by the developer.

As to the access to number 10, this appears to have been in vehicular use for at least a century: see the Ordnance Survey County Series twenty-five-inch plans surveyed in [1932](#) and [1910](#). Given that the intention is to grant a neat easement of restricted width, this may well be an advantage to the council over the present prescriptive rights. It is even more important to get the grant right in the case of vehicular rights: the ground will need to specify width (noting the posts currently installed by the council which you may wish to adjust), the purpose of the use, whether there are any restrictions on vehicular use such as HGVs, whether it includes horses or other animals, surfacing and responsibility to maintain (including what can be done by the council if the surface becomes unsightly), and exclude any right to park or otherwise station vehicles on the easement land. The same considerations apply as to s.123.

Do let us know if we can help further.

Kindly

Lucy

Lucy McKean
Open Spaces Society
25a Bell Street
Henley-on-Thames
RG9 2BA
Email: lucymckean@oss.org.uk
01491 573535
www.oss.org.uk

(Registered in England and Wales, limited company number 07846516
Registered charity number 1144840)

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The Open Spaces Society has staff with exhaustive experience in handling matters related to our charitable purposes. While every endeavour has been made to give

our considered opinion, the law in these matters is complex and subject to differing interpretations. Such opinion is offered to help members, but does not constitute formal legal advice. Please obtain our permission before sharing, reproducing or publishing any opinion.

From: Parish Clerk <info@suttoncourtenay-pc.gov.uk>
Sent: 23 March 2026 13:52
To: Sarah Hacking <office1@oss.org.uk>
Subject: Fwd: 8-10 The Green, Sutton Courtenay

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Good afternoon,

I'm hoping you will be able to provide some guidance for our Village Green. I have read the information you provide at <https://www.oss.org.uk/wp-content/uploads/2016/01/Defra-guidance-on-vehicular-access.pdf>

The Parish Council is the landowner of our registered Village Green. We have been asked by a new owner (developer) about granting easements to 3 historic properties. The vehicle access has physically not changed for a few decades so I think the Parish Council would agree to the easement. Is it necessary to have an easement for pedestrian access and could we grant a right of access but make a condition that they have to keep the grass surface?

I've included the solicitors' email below and the property plans. The registered village green is marked on the attached Land Registry plan.

Thanks, Jennie

Jennie Currie
Clerk & RFO, Sutton Courtenay Parish Council
07496 924 685 www.suttoncourtenay-pc.gov.uk
My normal working days are Monday to Thursday.

==== Forwarded message =====
From: To: "Parish Clerk" <info@suttoncourtenay-pc.gov.uk>
Date: Mon, 23 Mar 2026 12:20:33 +0000
Subject: 8-10 The Green, Sutton Courtenay
==== Forwarded message =====

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He would like to formalise the arrangements for each property and has confirmed he will cover your costs for this.

Please could you confirm whether this is agreeable and if so, let me have your Solicitors details accordingly?

Many thanks

Vehicular access across Common Land and Town or Village Greens: Non-Statutory Guidance Note

Revised October 2007



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This document is also available on the Defra website.

Published by the Department for Environment, Food and Rural Affairs

October 2007 (Version 1.1)

VEHICULAR ACCESS ACROSS COMMON LAND AND TOWN OR VILLAGE GREENS

Status of guidance

This guidance note is non-statutory and has no legal effect. It provides guidance about vehicular access across common land and town or village greens following the repeal of section 68 of the Countryside and Rights of Way Act 2000. It does not provide a comprehensive explanation of every issue.

Defra cannot provide advice on individual circumstances. Anyone needing this should consider taking independent expert advice.

Introduction

1. Most home owners with a garage or standing for a car expect to be able to drive on and off their premises without any difficulty. If asked, they would probably assume that they had a right to do so. In the vast majority of cases, they would be right: their home directly abuts a vehicular highway, and there is unlikely to be any difficulty¹. But sometimes, the only vehicular access to the premises is obtained over land which is neither owned by the householder, nor part of the public highway. Typically, it may be necessary to drive over open, unenclosed common land, over a town or village green, or over a wide verge which is not part of the highway. This land may be owned by a local authority, the lord of the manor², or any other person. In some such cases, a right to drive over the land may have been established by long use ('prescription'), or been granted by the owner of the land (for example, in a 'grant' of an 'easement'), and in either case, it may subsequently have been recorded as a legal right in the 'register of title' held by the Land Registry (see the Glossary on page 8 for an explanation of the terms in quotation marks).

2. This guidance note explains how some legislation affects the acquisition of a right to drive over intervening land, and looks in particular at the difficulties which can arise in relation to driving over common land, and over town or village greens.

Background

3. In the late 1990s Defra became aware of a problem faced by some householders who had discovered that, despite the fact that they (and their predecessors) had driven across common or similar open land to get to their premises for many years, they apparently had no legal right of vehicular access to their home. Typically, this was causing difficulties where they wished to sell their home, and they could not give any guarantee to potential purchasers about vehicular access to the premises.

¹ But note that section 184 of the Highways Act 1980 enables highway authorities to control access over a pavement where a dropped kerb has not been installed.

² Historically, the proprietor of a manor, which included the common and waste land within the manor. Today, common land within the manor is often in different ownership to the title of lord of the manor.

Guidance Note on Vehicular access across Common Land and Town or Village Greens

4. These difficulties arose as a result of the judgment of the Court of Appeal in 1993, in a case called *Hanning v Top Deck Travel*³. Until then, the legal assumption had been that where people had driven to their homes over open land such as commons or village greens for at least 20 years 'as of right', they had established (by long use, or 'prescription') a legal right to continue doing so. 'As of right' means use without force, without secrecy, and without the landowner's permission. The *Hanning* decision cast doubt on this principle and resulted in some householders being asked to pay large sums of money to obtain a formal right to drive to their premises.

Why common land?

5. The difficulties arose because of legal provisions regulating vehicular access over common and other land. Section 193 of the Law of Property Act 1925 makes it an offence for a person without lawful authority to drive on certain commons with public rights of access under that Act. And section 34 of the Road Traffic Act 1988 (which reflects provisions first contained in section 14 of the Road Traffic Act 1930), also prohibits driving motor vehicles on any land without lawful authority, except where the vehicle is driven on land within 15 yards of a road for the purpose of parking on that land⁴. It may also be an offence to drive a vehicle on common land by virtue of a local Act or byelaws, (such as byelaws under a scheme of management made under the Commons Act 1899). In any case where one or more of these restrictions applies, the court in *Hanning* found that no legal right could be acquired to drive over the land by long use, because that would sanction the commission of a criminal offence.

6. Section 68 of the Countryside and Rights of Way Act 2000 and the Vehicular Access Across Common and Other Land (England) Regulations 2002⁵ were introduced to resolve the problems *Hanning* had created for property owners. The provisions had effect where a vehicular right of access to premises could have been claimed by prescription but for the judgment in the *Hanning* case. The regulations set appropriate levels of payment to the landowner for statutory easements giving a right of way to premises for vehicles, where the landowner was either unwilling voluntarily to grant an easement, or seeking excessive compensation in return for doing so. The compensation rates were in the range of 0.25%–2% of the value of the property, depending on its age. This compared with sums of between 6%–10%, which some landowners had been demanding previously.

Bakewell judgment

7. As a result of the case brought by some of the residents of Newtown Common in Newbury against the landowner, the House of Lords in *Bakewell Management Ltd v Brandwood and others*⁶ in 2004 overruled *Hanning*. The House decided in favour of the residents and confirmed that, provided the owner of open land could lawfully have granted permission to use the land for vehicular access, there was no bar on a

³ [1993] 68 P&CR 14.

⁴ That is, an offence may be committed if a vehicle is driven fewer than 15 yards from the highway across common land for the purposes of parking it in the curtilage of a dwelling.

⁵ SI 2002/1711: www.opsi.gov.uk/si/si2002/20021711.htm.

⁶ www.bailii.org/uk/cases/UKHL/2004/14.html.

Guidance Note on Vehicular access across Common Land and Town or Village Greens

householder relying on their actual use of the land for access, even without the owner's express permission, to establish a prescriptive right to do so. The *Bakewell* judgment effectively resolved the problem that the 2002 Regulations were designed to address. In consequence, section 68 became redundant and the statutory arrangements for securing an easement were no longer needed.

Repeal of section 68 CROW

8. Section 68 (and the 2002 Regulations made under it) ceased to have effect on 1 October 2006⁷. This does not affect any statutory easements which were previously obtained in accordance with those provisions.

Registering a prescriptive right

9. The *Bakewell* case now establishes the circumstances in which it is possible to claim a prescriptive right of vehicular access. Acquisition of a prescriptive right does not involve the payment of compensation to the landowner.

10. The Land Registry can register prescriptive rights. It will require evidence of user as of right against the freehold owners of the property for a period of at least 20 years. The Land Registry has also advised that if the access is across land where the owner cannot be traced or identified an entry may be made to the effect that the registered proprietor claims that the land has the benefit of a prescriptive right, but the entry will state that the right claimed is not included in the registration. Further details of these procedures can be found in Practice Guide 52⁸.

Existing easements and repayment of compensation

11. Since the House of Lords' decision in *Bakewell*, some people have asked for the return of compensation sums paid under the provisions of section 68 and the 2002 Regulations, in circumstances where they now find they could have claimed a right of vehicular access through prescription. Landowners must reach their own decision about refunding payments and it would not be appropriate for Defra to intervene. At the time the payments were lawful and properly made. Any dispute is ultimately a matter for the courts, which are best placed to consider the issues and come to a conclusion based on the particular circumstances of each case.

New easements

12. Easements can still be negotiated between a property owner and the landowner. This is particularly likely to happen if a prescriptive right cannot be claimed — for example:

- a. if vehicular access has always been obtained with permission from the landowner,
- b. if vehicular access has been obtained for less than twenty years, or

⁷ See section 51 of the Commons Act 2006, which came into force on 1 October 2007 by virtue of the Commons Act 2006 (Commencement No. 1, Transitional Provisions and Savings) (England) Order 2006, art. 2(d).

⁸ Available at: www.landregistry.gov.uk/assets/library/documents/lrpg052.pdf.

Guidance Note on Vehicular access across Common Land and Town or Village Greens

- c. if a new vehicular access is required to service neighbouring land.

In these circumstances it will be for the landowner to decide on the level of compensation in return for granting the easement. It is usual for any costs associated with the grant to be paid by the person seeking the easement.

13. However, where the grant of an easement relates to the construction of a new access way (or where it is proposed to improve any existing access way), any works which involve the resurfacing of land on registered common land will require the consent of the Secretary of State under section 38 of the Commons Act 2006. Works involve the resurfacing of land “if they consist of the laying of concrete, tarmac, coated roadstone or similar material on the land (but not if they consist only of the repair of an existing surface of the land made of such material)”⁹. You can find out more about consent under section 38 on the Defra website¹⁰.

Town and village greens

14. On registered town and village greens the situation is more complex. The *Bakewell* case did not specifically address the issue of vehicular access over greens and there has been no direct consideration of the issues in the courts. However, we are satisfied that section 68 did not alter the legal position on driving over greens and therefore did not merit retention as it was of no assistance to householders in these circumstances.

15. Two 19th century statutes protect registered greens from all kinds of damaging activities. Section 12 of the Inclosure Act 1857 and section 29 of the Commons Act 1876 make it an offence to damage or encroach upon a village green or to interrupt its use or enjoyment for recreation. Unlike the Acts which apply to common land, these two provisions do not allow for the landowner to regularise any of these activities by granting consent. The effect of these provisions is that works may not lawfully be undertaken on a village green, unless they are directly beneficial to recreational use, *i.e.* made with a view to the better enjoyment of the green. However, it is unclear whether the laying out or use of an unsurfaced track, or the surfacing of a track in natural materials, would amount to unlawful works in breach of the 19th century legislation.

Massey v Boulden

16. In *Massey and Drew v Boulden*¹¹, the Court of Appeal upheld a claim to a prescriptive vehicular right of way over a track across a registered village green. The court observed that there was no sufficient reason to regard the existence and use of an access track as injuring the green or interrupting its use or enjoyment by others, but it is not clear whether, in that case, the track had been made up or surfaced. The court also concluded that the prescriptive right had been acquired before the green was registered. So the court’s conclusions in *Massey* cannot be considered to set a wider precedent for access across greens generally. However, the judgment

⁹ Section 38(4) of the Commons Act 2006.

¹⁰ www.defra.gov.uk/wildlife-countryside/issues/common/protect-consents/index.htm.

¹¹ www.bailii.org/ew/cases/EWCA/Civ/2002/1634.html.

Guidance Note on Vehicular access across Common Land and Town or Village Greens

suggests that it may be possible to claim by prescription an easement across a green in certain circumstances.

17. There is no power for the owner of a green to grant permission for actions which contravene the 19th century legislation, but whether or not driving across a green in a particular way contravenes these provisions would be a matter of fact and degree, to be decided on the circumstances of individual cases.

18. Defra does not accept that there should be an automatic right of access to any property across a town or village green, whether or not on the basis of necessity, any more than such a right should be automatically available over any other land. If the particular driving does not cause injury to the village green, and the owner of the land could lawfully give permission to drive over the land in the way the householder has done in the past, then such use will have been capable of creating a prescriptive right under the *Bakewell* principle. Alternatively, if the particular driving does not cause injury to the village green, but the use is not capable of creating a prescriptive right, it may be possible for the owner of the land to grant an easement by negotiation.

19. It has been suggested¹² that local authorities holding a green under the Open Spaces Act 1906 (many council-owned greens are likely to fall into this category) may act in breach of the duty of the authority under section 10 of that Act, to grant an easement over land held under the Act¹³. However, the point has not been tested in the courts.

Removal of green status

20. If driving does cause injury to the green, and vehicular access cannot lawfully be granted, then the only means of legitimising the access way is to remove the status of the land as green. There are two ways in which this can be done.

21. The first is an application under section 16 of the Commons Act 2006 where the landowner can apply to the Secretary of State for land to be released from registration. A section 16 application does not affect title to the land: only the status of the land will change. If the 'release land' is more than 200 square metres, an application must be made to register 'replacement land' as a green in its place. If the release land is smaller than 200 square metres, a proposal for replacement land may be included, but there is no absolute requirement. A proposed exchange under section 16 will be considered by the Secretary of State and will not be approved automatically. The Secretary of State will wish to take into account the impact of the exchange having regard to the public interest: for example, removing an access way out of the green may enable the landowner to prohibit public access across the way, so severing the green into two or more separate parts. It is seldom likely that the Secretary of State will approve an application under section 16 in relation to vehicular access which does not contain a proposal for the registration of 'replacement land' in exchange.

¹² See *The Law of Commons and of Town and Village Greens*, Ubhi and Denyer-Green, 2nd Edn., 2006, para. 5.5.

¹³ Section 10(a) of the Open Spaces Act 1906 provides that the authority must: "hold and administer the open space ... in trust to allow, and with a view to, the enjoyment thereof by the public as an open space within the meaning of this Act and under proper control and regulation and for no other purpose".

Guidance Note on Vehicular access across Common Land and Town or Village Greens

22. Section 16 of the Commons Act 2006 replaces the previous exchange of land procedure under section 147 of the Inclosure Act 1845.

23. The second option for taking land out of a green applies powers available to local authorities under section 229 of the Town and Country Planning Act 1990, where the green is owned by the local authority. Section 299 enables a local authority (including a parish council) to appropriate land comprised in a village green to a different purpose. If it proceeds under section 229, it must seek a certificate from the Secretary of State under section 19 of the Acquisition of Land Act 1981, in which case exchange land must be given, unless the land required is under 250 square yards (in which event there is no absolute requirement for exchange land). Again, the Secretary of State has discretion as to whether to give a certificate.

24. Further information on these procedures can be found on the Defra website¹⁴.

Current position

25. Defra does not consider that special provisions are required for vehicular access over greens and, in the absence of a strong judicial precedent, we cannot advise people how to act. Defra is not in a position to interpret the law nor to provide guidance on what might, or might not, constitute injury to, or interference with, the enjoyment of greens.

26. Defra will consider the case for further legislation on town and village greens if real and widespread problems are shown to exist. Whilst we appreciate that there may be some legal difficulties for people who are seeking to regularise existing vehicular access rights to their properties across registered greens, our evidence base does not indicate that parking and access issues are a major concern. We will keep the position under review and re-examine the case for legislation if real problems are shown to exist.

Glossary

[usage] as of right	[to use another person's land] without force, without secrecy, and without the permission of the owner
easement	(in this context) a private right of way for the benefit of the owner of land (the dominant tenement) over land belonging to another (the servient tenement)
grant	(in this context) a legal document executed by the owner of the land over which the easement is exercised, showing entitlement to the easement
prescription	(in this context) acquisition of an easement by uninterrupted long use, typically over 20 years or more

¹⁴ www.defra.gov.uk/wildlife-countryside/issues/common/protect-consents/index.htm.

Guidance Note on Vehicular access across Common Land and Town or Village Greens

register of title	the register held by the Land Registry which shows the proprietorship of land (generally, an entry in the register as to the owner of land is guaranteed by the Land Registry)
registered [common land or green]	registered in the registers of common land and town or village greens maintained by local authorities under the Commons Registration Act 1965 or the Commons Act 2006

<p style="text-align: center;">Sutton Courtenay Public Art Project Proposed/ draft timeline</p>

Done to date;

- ✓ Developer agreement to spend the funding off site
- ✓ Communication to the public in the village news letter about emerging ideas
- ✓ Draft scope and brief for artwork
- ✓ Budget confirmed

P10/V1907/O (13V14) - Amey Roadstone Ltd Appleford Road Sutton Courtenay Abingdon Oxfordshire OX14 4PP (Agreement dated 9 April 2013)

Site was then divided in two and Persimmon developed the right hand side

£48,380.91 paid 2/11/2016 by **Persimmon**

Spent on Art project - bespoke noticeboard - £5,735.25

£42,645.66 remaining

Spend by 02/11/2026

Left hand side developed under P18/V0069/O

P18/V0069/O (18V40) - Land at Appleford Road Sutton Courtenay OX14 4PP (Agreement dated 2 October 2018)

Site identified in S106 Agreement 18V40

Developed by Vistry Homes under P19/V1728/RM

25.7.2022 commenced on site

Art contribution **of £36,413.22** received 08/06/2023 from Vistry Homes

Other funds

- ✓ Planning Department to clarify need for Planning permission
- ✓ No Highway approval required

- ✓ Parish Council gave feedback on brief
- ✓ Brief tweaked and re-drafted (RA)

March 2026

7th April – PC meeting to approve the updated brief

8th April

- Artist brief issued/ advertised.
- Deadline for Expressions of Interest (EOIs) to be returned to the Parish Clerk (via Parish Clerk email).
- Jennie to circulate EOIs to the Public Art Steering Group.
- Dionne to assist circulating brief to

Monday 20th May – Deadline for EOI's from artists

- Public Art Steering Group meets to review EOIs and agree recommendations.
- Meet/ interview potential artists

2nd June 2026

- Steering Group recommendations tabled for resolution at the Parish Council meeting.

3rd June onwards

- Section 106 funding application (for artist commission stage) submitted.
Items needed for S106;
 - Project brief
 - Quote from artist
 - Estimates for any other costs
 - Land registry docs
 - Minutes from PC approving
 - Copy of the email from the developer confirming funding

Once S106 confirmed; (August?)

- Artist formally commissioned.
- Abi to share a template of artist contract, working with Jennie.
- Project Design and Engagement commencement:
 - Initial committee consultation.
 - Community engagement by the artist (TBC)
 - Design development by the artist.

October

- Design development and consultation phase continues following feedback.
- Design development phase concludes.
- Design tweaks and refinements made in response to feedback and technical considerations.

October to December 2026

- Design proposals formally submitted to Parish Council meeting.
- Section 106 funding application submitted for:
 - Making and fabrication phase; will need parish council minutes and land reg documents and a planning ref number.
- Planning permission application submitted.
- Section 106 funding decision period (approx. 3 months).
- Planning permission determination period (approx. 3 months).

December 2026 to March 2027

- Artist commissioned for making and fabrication phase.
- Fabrication and production of artwork.

Late Spring to Early Summer 2027

- Installation of the artwork on site.
- Project completion and handover.

Artist Commission Brief: Artistic features for Sutton Courtenay Village Green

Commissioning Body: Sutton Courtenay Parish Council

Location: Sutton Courtenay Village Green, OX14 4AE at the heart of the village's conservation area

Project Budget: Phase 1: Research, community involvement and design £6,000; Phase 2 implementation budget £60,000.

Material: including, but not limited to; wood, stone, metal or concrete (durable and low-maintenance) but could also include planting.

Deadline for Expressions of Interest (EOI): Monday 18th May 2026

Sutton Courtenay Parish Council is seeking expressions of interest from artists, craftspeople or designers to design and create a series of artistic works for the village green that also have a functional value as vehicle barriers to prevent cars parking and damaging the grassy areas of the Green. Currently there are 199 wooden posts covering a circumference of 300 meters (please see the figures below). These posts are in constant need of maintenance due to damage from cars as they access the roads between the grass areas.

Any replacement barriers should enhance the area, be visually engaging, and celebrate the heritage and culture of Sutton Courtenay as well as creating a practical and safe barrier preventing vehicles accessing the green for parking.



Figure 1: The Green in Sutton Courtenay looking North East

It is also intended to install the designed vehicle barriers around the Liversidge Patch which is just south east of the Green as shown in Figure 2 below. It is not registered Green but is in parish council ownership and used as a public space amenity.

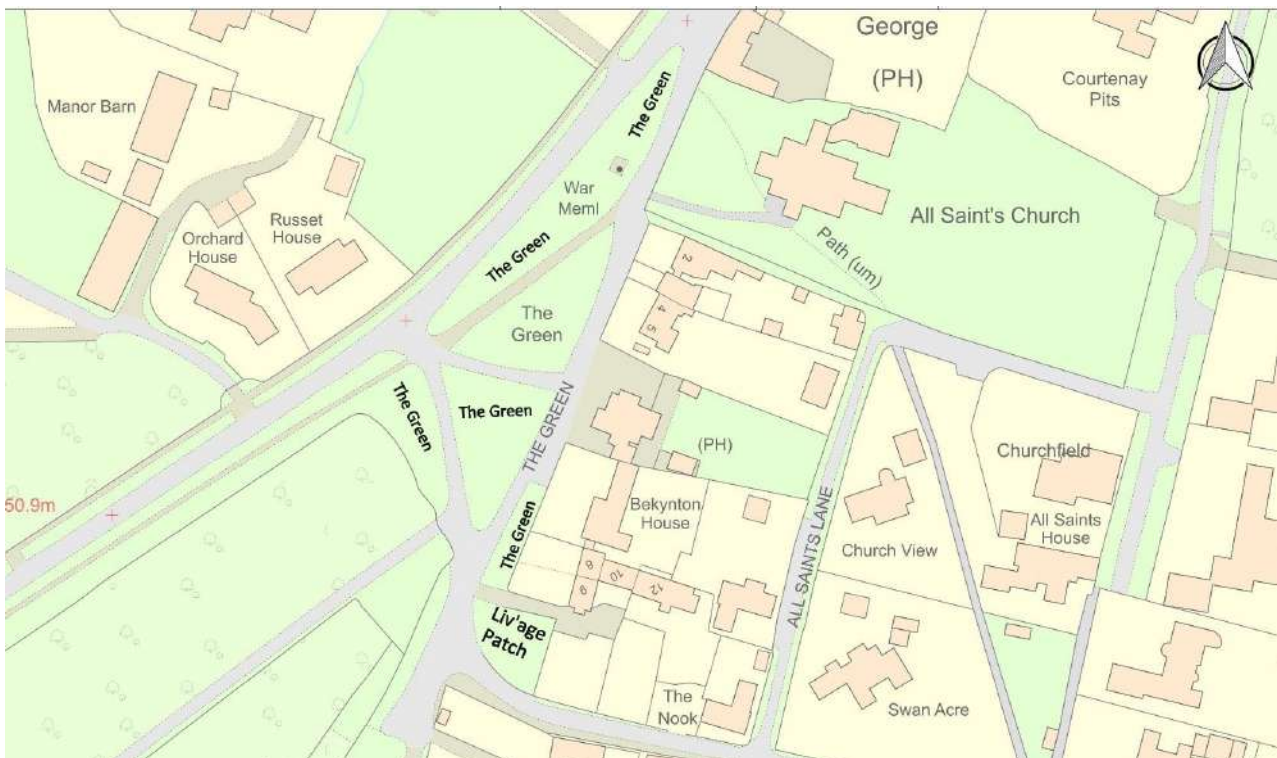


Figure 2: Layout of The Green & Liversidge Patch (labeled as Liv'age Patch)



Figure 3: The Liversidge Patch boundary marked by blue dots. Roadside edges approx. 22 m and 31 m

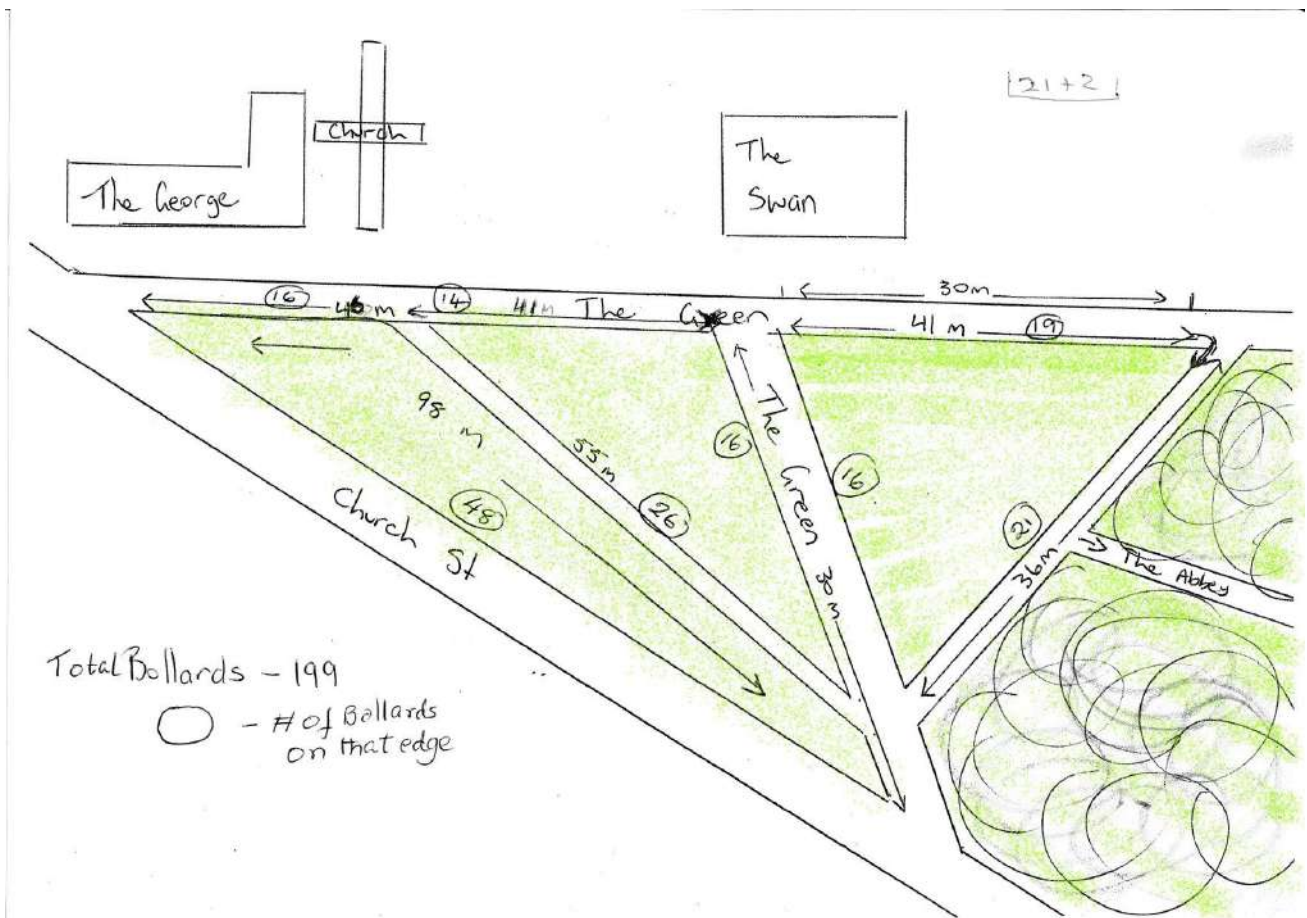


Figure 4: Schematic of The Green with approximate dimensions and number of bollards along each edge of The Green

The features can be made from wood, stone, metal or concrete (and could including planting), and must be robust, durable, and easy to maintain.

This project aims to celebrate Sutton Courtenay’s history, its stories, people, and the natural beauty that surrounds us. It will also help to enhance the Village Green as a central focal point at the heart of the village.

We are keen to involve the community in the creative process, fostering a sense of local pride and ownership. Artists are encouraged to explore themes that reflect the village’s history, including its connection to literature, the local wildlife, or elements inspired by previous public art commissions within the village. The previous public art project was based on an illustrated map of village and crafted noticeboards and creative seating that link significant locations together as a trail.

Budget

A budget of £6,000 is available for Phase 1 to cover the design and research that will include community consultation, and be inspired by the history and identity of the village. The budget is intended to cover client meetings, venue hire, workshops, design fees etc.

Once design proposals have been developed and agreed by the Parish Council, who would hold the copyright for the design, a further £60,000 is available in Phase 2 to cover all aspects of the fabrication, delivery, installation and continued community involvement of the project. Please note a

separate invitation for an EOI will be issued for Phase 2 as the two phases will be undertaken as separate contracts.

Submission Requirements:

All submissions must be received by **12noon on Monday 18th May 2026** to info@suttoncourtenay-pc.gov.uk and include the following;

- A short statement (max. 500 words) outlining your interest in the project and initial ideas for approach to the project.
- An outline of the consultation process including estimated number of meetings, types of consultation events etc.
- If there is a requirement for a team to deliver implementation an overview of their individual expertise.
- Breakdown of the £6000 Phase 1 budget.
- Examples of previous work, particularly in public art or similar durable outdoor installations.
- An indicative timescale for the project.
- References from past commissioners
- Confirmation that appropriate public liability and professional indemnity insurance and DBS checks are in place and current.

Shortlisted artists may be invited for interviews or presentations to further discuss their proposals, after which we will apply for drawdown of Phase 2 funding to make this exciting project happen. We estimate commencing the design and community engagement phase in August/September 2026 and a creation phase commencing in October/November 2026 with project completion including installation by late Spring to early Summer 2027.

Sutton Courtenay Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/03/2026		
	Cash in Hand 01/04/2025		197,767.64
	ADD Receipts 01/04/2025 - 31/03/2026		122,240.02
			320,007.66
	SUBTRACT Payments 01/04/2025 - 31/03/2026		102,820.53
A	Cash in Hand 31/03/2026 (per Cash Book)		217,187.13
	Cash in hand per Bank Statements		
	Hinckley & Rugby Building Society 31/03/2026	50,849.93	
	Equals Prepayment Card 31/03/2026	41.04	
	Santander savings 31/03/2026	72,546.40	
	Santander current 31/03/2026	0.00	
	Unity 31/03/2026	93,749.76	
			217,187.13
	Less unrepresented payments		
			217,187.13
	Plus unrepresented receipts		
B	Adjusted Bank Balance		217,187.13
	A = B Checks out OK		



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FAQs

Privacy Notice

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Savings Accounts Summary

Sutton Courtenay Parish Council

Local Council 90 Day Notice
17011058085

Interest rate: 2.8 %

Available balance
£50,849.93

Pending balance
£50,849.93

PAYMENTS

MANAGE ACCOUNT

Year

2026

Date & Description

Amount & Balance

There are no transactions to show

Items per page:

5

1 – 1 of 1



SEND A MESSAGE

SUTTON COURTENAY PARISH COUNCIL
44, HARRINGTON CLOSE
NEWBURY
RG14 2RQ
UNITED KINGDOM

Currency selection
GBP

Balances
Account balance

Account name	Sort code	Account number	BIC	IBAN
Sutton Courtenay Parish Council	23-18-84	45704010	SPPVGB2LXXX	GB86SPPV23188445704010

Your statement

01 March 2026 to 31 March 2026

Account balance				
Currency	Opening balance	Credits	Debits	Closing balance
GBP	£23.65	£176.35	£158.96	£41.04

Account balance GBP transactions				
Date	Payment type and details	Credits	Debits	Running balance
	Opening balance			£23.65 GBP
2026/03/03	SAINSBURYS S/MKTS Card (**** 4240) • Jennifer Currie • 1 GBP = 1.0000 GBP • £6.00 GBP		£6.00 GBP	£17.65 GBP
2026/03/05	REPLACEMENT KEYS LTD Card (**** 4240) • Jennifer Currie • 1 GBP = 1.0000 GBP • £10.05 GBP		£10.05 GBP	£7.60 GBP
2026/03/10	SUTTON COURTENAY PARISH COUNCIL SCPC178-198	£176.35 GBP		£183.95 GBP
2026/03/11	AMAZON* BN6ZK9935 Card (**** 4240) • Jennifer Currie • 1 GBP = 1.0000 GBP • £20.97 GBP		£20.97 GBP	£162.98 GBP
2026/03/11	AMAZON* X66HE1S45 Card (**** 4240) • Jennifer Currie • 1 GBP = 1.0000 GBP • £13.90 GBP		£13.90 GBP	£149.08 GBP
2026/03/16	HPI INSTANT INK UK Card (**** 4240) • Jennifer Currie • 1 GBP = 1.0000 GBP • £6.49 GBP		£6.49 GBP	£142.59 GBP
2026/03/24	IKEA LTD 461 READING E Card (**** 4240) • Jennifer Currie • 1 GBP = 1.0000 GBP • £60.00 GBP		£60.00 GBP	£82.59 GBP
2026/03/24	AMAZON* 2318Z4D05 Card (**** 4240) • Jennifer Currie • 1 GBP = 1.0000 GBP • £41.55 GBP		£41.55 GBP	£41.04 GBP
	Closing balance			£41.04 GBP

View transactions

Account: Savings Account - 09-01-52 91754414 - View Only

Account opening date: 09/08/1983

Alerts on this account: 0 - They're FREE and take seconds to [set up](#)

Current balance: **£72,546.40**

Available balance: **£72,546.40**

Interest rate: **1.00%**



Show transactions:

from // to //

To search for transactions by amount or type, use [advanced search](#).

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Switch to paper-free statements and documents. [Update paper-free preferences](#)



Capital repayments are shown below. Interest repayments are not shown.

Transactions

[Download transactions](#)

1-1 transactions

Date	Description	Money in	Money out	Balance
16/08/2025	INTEREST PAID AFTER TAX 0.00 DEDUCTED	£737.08		£72,546.40

1-1 transactions

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SR43 4FW



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SUTTON COURTENAY PARISH COUNCIL
44 HARRINGTON CLOSE
NEWBURY
UNITED KINGDOM
RG14 2RQ



Your closing account statement for

18 January 2023 to 20 March 2026

Account name: SUTTON COURTENAY PARISH COUNCIL	
Account number: 91754406 Sort code: 090152	
BIC: ABBYGB2LXXX IBAN: GB53ABBY09015291754406	
Statement number: 001/2026	Page 1 of 3
Balance brought forward from 17th January statement	£5,000.00
Total credits:	£0.00
Total debits:	-£5,000.00
Your account closing balance at 20 March 2026	£0.00

Credit interest rate: No credit interest is paid on this account.

This closing statement is from your last statement to when we closed your account. You can still get the history of your transactions for up to 5 years before we closed it. Here's how:

- if you still have access to Online Banking, go to your document store, and download your past statements
- if you don't have access to Online Banking, you need to ask us for details you can enter online.

If you'd like your transaction history on paper, call us on 0330 9 123 123. You can ask for this history for up to 5 years after we've closed your account. For more on this, go to santander.co.uk

We continue important information on the back of this page.

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Gone overdrawn without arranging an overdraft first? If you do this, or go over your agreed overdraft limit, we might charge you interest or fees. For details, see the table below.

	Unarranged overdraft rates and fees		
	Interest rate	Paid item fee	Unpaid item fee
Treasurer's Current Account	No interest	No fee	No fee
Business Current Account - Classic	14.94%	No fee	No fee

If money is a bit of a struggle for you at the moment, you're not alone. We know talking about your business finances isn't easy, and we're here to help. You can find out more by visiting santander.co.uk/business and clicking 'Support'.



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For Online Banking select > Statements and documents > View your paper-free preferences.
For Mobile Banking select > envelope icon > tap statements and documents > View your paper-free preferences.



Date	Description	Credits	Debits	Balance
	Previous statement balance			5,000.00
20th Mar	ACCOUNT CLOSURE CREDITED TO 090127 43604324		5,000.00	0.00
20th Mar	Closing balance			0.00



Sutton Courtenay Parish Council

Current T2

60-83-01 • 20434449

Balance Available balance

£ **93,001.28** £ **93,001.28**
[Transactions](#)
[Statements](#)
[Direct Debits](#)
[Standing orders](#)
[Scheduled payments](#)
31 March 2026

01 March 2026 - 31 March 2026

↓ Date	Description	Paid in	Paid out	Balance
31/03/26	Service Charge		-8.35	93,749.76
30/03/26	S/O to: OCC Pension Fund • SUTTON COURTENAYPC		-574.38	93,758.11
30/03/26	S/O to: Miss J P Currie • SCPC SALARY+OFFICE		-1,656.00	94,332.49
30/03/26	HMRC VTR • XBV126000100705	2,787.32		95,988.49
30/03/26	TONKS BR LTD SW • INVOICE NO 22	650.00		93,201.17
27/03/26	B/P to: Liz Cruse • SC197 SALARY M12		-603.60	92,551.17
27/03/26	B/P to: Miss J P Currie • SC193MIL SC198TOPU		-333.93	93,154.77
27/03/26	Direct Debit (HMRC NDDS) • 604488986692350432		-1,513.35	93,488.70
23/03/26	IPA BB OFFSHORE CLOSURE 2 • Account Closure	5,000.00		95,002.05
17/03/26	Direct Debit (EE LIMITED) • Q59035969706269334		-14.40	90,002.05
12/03/26	B/P to: Milton Park • 310554+834 SCPC202		-506.06	90,016.45
10/03/26	B/P to: Equals Money • SCPC178-198		-176.35	90,522.51
05/03/26	B/P to: Shield Maintenance • 9918 SC182		-210.61	90,698.86
05/03/26	B/P to: Tactical - Bibby • SI-5238 SC183		-1,454.54	90,909.47
05/03/26	B/P to: Milton Park • 309892 SC184		-53.26	92,364.01
05/03/26	B/P to: April Skies Accout • SCPC INT25-6 SC187		-212.50	92,417.27
05/03/26	B/P to: Value Products Ltd • 4734183 SC188		-40.80	92,629.77
05/03/26	B/P to: CTS Group Ltd • 2602912+4 SC191-2		-2,318.88	92,670.57
02/03/26	S/O to: OCC Pension Fund • SUTTON COURTENAYPC		-574.38	94,989.45
02/03/26	S/O to: Miss J P Currie • SCPC SALARY+OFFICE		-1,656.00	95,563.83

Sutton Courtenay Parish Council

Summary of Receipts and Payments

07 April 2026 (2025 - 2026)

All Cost Centres and Codes

Receipts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
35	Precept	102,000.00	102,000.00					(0%)
36	OCC Verges	1,608.00	1,607.74	-0.26				-0.26 (-0%)
37	Cemetery fees	4,000.00	3,560.00	-440.00				-440.00 (-11%)
38	Interest	1,000.00	1,587.01	587.01				587.01 (58%)
47	Donations	250.00	250.00					(0%)
48	Wayleaves	12.00	12.00					(0%)
49	VAT 126							(N/A)
SUB TOTAL		108,870.00	109,016.75	146.75				146.75 (0%)

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salaries				48,945.00	36,159.42	12,785.58	12,785.58 (26%)
2	Office Allowance				312.00	298.00	14.00	14.00 (4%)
3	Audit				820.00	832.50	-12.50	-12.50 (-1%)
4	Bank fees				108.00	95.65	12.35	12.35 (11%)
5	Chairman's Allowance				250.00	305.83	-55.83	-55.83 (-22%)
6	Conferences & Training				1,300.00	850.00	450.00	450.00 (34%)
7	Election & Legal fees				35.00	262.00	-227.00	-227.00 (-648%)
8	Insurance				3,000.00	2,821.78	178.22	178.22 (5%)
9	Software				1,283.00	1,376.22	-93.22	-93.22 (-7%)
10	Stationery				500.00	595.15	-95.15	-95.15 (-19%)
11	Subscriptions				900.00	972.12	-72.12	-72.12 (-8%)
12	Travel				624.00	621.20	2.80	2.80 (0%)
13	Website				420.00	444.00	-24.00	-24.00 (-5%)
50	Office rental				7,200.00	2,021.07	5,178.93	5,178.93 (71%)
51	Office equipment				600.00	2,411.74	-1,811.74	-1,811.74 (-301%)
SUB TOTAL					66,297.00	50,066.68	16,230.32	16,230.32 (24%)

Cemetery

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Bins				494.00	212.36	281.64	281.64 (57%)
15	Grass cutting				2,580.00	2,548.30	31.70	31.70 (1%)
16	Maintenance - contracted				615.00	760.45	-145.45	-145.45 (-23%)
52	Maintenance - additional				385.00	1,568.66	-1,183.66	-1,183.66 (-307%)
SUB TOTAL					4,074.00	5,089.77	-1,015.77	-1,015.77 (-24%)

Recreation Ground

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17	Bins				1,014.00	1,030.27	-16.27	-16.27 (-1%)

Sutton Courtenay Parish Council

Summary of Receipts and Payments

07 April 2026 (2025 - 2026)

All Cost Centres and Codes

18 Grass cutting	1,816.00	1,656.00	160.00	160.00 (8%)
19 Inspections	2,000.00		2,000.00	2,000.00 (100%)
20 Maintenance - contracted	949.00	1,051.01	-102.01	-102.01 (-10%)
53 Maintenance - additional	4,000.00	1,080.51	2,919.49	2,919.49 (72%)
58 Cricket net project		930.33	-930.33	-930.33 (N/A)
SUB TOTAL	9,779.00	5,748.12	4,030.88	4,030.88 (41%)

Outside Spaces & Assets

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	Bench & Bus shelter cleaning				568.00	614.40	-46.40	-46.40 (-8%)
22	Bins				650.00	438.72	211.28	211.28 (32%)
23	Defib maintenance				300.00	781.50	-481.50	-481.50 (-160%)
24	Grass cutting				3,258.00	3,265.82	-7.82	-7.82 (-0%)
25	Maintenance - general				1,000.00	98.95	901.05	901.05 (90%)
26	Verge grass cutting				4,500.00	4,275.00	225.00	225.00 (5%)
27	Tree works				2,000.00	800.00	1,200.00	1,200.00 (60%)
28	War Memorial				500.00		500.00	500.00 (100%)
SUB TOTAL					12,776.00	10,274.39	2,501.61	2,501.61 (19%)

Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	SC News				1,750.00	1,750.00		(0%)
30	Citizens Advice SO&V				3,000.00	3,000.00		(0%)
31	PCC				1,500.00	1,500.00		(0%)
32	Youth Project				4,000.00	4,000.00		(0%)
33	Village Hall				3,500.00	3,500.00		(0%)
34	Other				4,000.00	4,000.00		(0%)
SUB TOTAL					17,750.00	17,750.00		(0%)

Earmarked Reserves (EMR)

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39	Cemetery					1,390.00	-1,390.00	-1,390.00 (N/A)
40	Neighbourhood Plan					400.00	-400.00	-400.00 (N/A)
41	Professional Advice							(N/A)
42	Recreation Ground							(N/A)
43	Village Hall					2,738.50	-2,738.50	-2,738.50 (N/A)
44	CIL					2,664.30	-2,664.30	-2,664.30 (N/A)
54	Tree works							(N/A)
55	War Memorial							(N/A)
56	SIDs							(N/A)
57	S106 Cricket nets							(N/A)
59	S106 Football		6,837.62	6,837.62				6,837.62 (N/A)

Sutton Courtenay Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

07 April 2026 (2025 - 2026)

SUB TOTAL	6,837.62	6,837.62	7,192.80	-7,192.80	-355.18 (N/A)
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Summary

NET TOTAL	108,870.00	115,854.37	6,984.37	110,676.00	96,121.76	14,554.24	21,538.61
V.A.T.		6,385.65			6,698.77		
GROSS TOTAL		122,240.02			102,820.53		

Apr-26

Items in bold need to be approved on the banking software

						Receipts	
Voucher	Name	Description		Amount	Totals		
21	25-26	Tonks Brothers Funeral Directors	Cemetery fees	650.00			
22	25-26	HMRC	VAT 126	2,787.32			
23	25-26	Oxfordshire Memorials	Cemetery fees	125.00			
1		Error	Error	0.00			
2		Santander	Interest	453.16			
3		Abingdon Stone & Marble Ltd	Cemetery fees	125.00			
						4,140.48	
						Payments	
Voucher	Method	Name	Description	Invoice	Amount	Totals	
199	CARD	Sainsbury's Supermarkets Ltd	Cleaning supplies	card	6.00		
200	CARD	Replacement Keys Ltd	Key cutting	card	10.05		
201	CARD	Amazon EU S.Ã r.l., UK Branch	Office furniture	card	7.99		
203	CARD	Amazon EU S.Ã r.l., UK Branch	Stationery	card	27.06		
205	CARD	IKEA Ltd	Office furniture	card	60.00		
206	CARD	HP Inc UK Ltd	Ink	card	6.49		
208	CARD	E SHOPING UK LTD	Office furniture	card	13.90		
209	CARD	Browse Box LTD	Stationery	card	4.49		
210	CARD	Gilmex International Limited	Stationery	card	14.49		
211	CARD	UHH ESSENTIALS LTD	Stationery	card	8.49		
2	CARD	Equals Money	Bank fee	INV-50102 CARD	41.04		
					Card payments	200.00	
202	ONLINE	Ashdown Phillips and Partners Ltd	Office licence	310554 & 310834	506.06		
204	DIRDEBIT	EE	Phone	V02448233596	14.40		
207	DIRDEBIT	Unity Trust Bank	Bank fee	bank fee	8.35		
1	DIRDEBIT	Ashdown Phillips and Partners Ltd	Office licence	310751	748.48		
3	ONLINE	J Currie	Transfer	Ref 02 fee and closure	33.96		
4	DIRDEBIT	HMRC	NI & Tax	2025-26 176	587.80		
5	ONLINE	Oxfordshire Pension Fund	Pension	2025-26 195	302.46		
6	ONLINE	Ollie Brake	SID maintenance	#24	285.00		
7	ONLINE	Sutton Courtenay Village Hall CIO	Hall hire	INV-1865	88.00		
8	ONLINE	OALC	Membership	6173	746.04		
9	ONLINE	Shield Maintenance Ltd	Waste collection	9992	90.60		
10	ONLINE	Shield Maintenance Ltd	Waste collection	10034	210.61		
11	ONLINE	Tactical Facilities Management Ltd	Grounds maintenance	SI-5414	1,454.54		
12-15	STORDER	Officers, HMRC, Pension	Salary	Month 1 salaries	4,201.67		
16	ONLINE	J Currie	Salary	M12 salary overpayment	-26.00		
					To be paid	9,251.97	
						9,451.97	
Transfer	BACS	From Unity	To prepayment card	Card account closed	0.00		

Summary of Receipts and Payments

All Cost Centres and Codes

Receipts

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
35	Precept	108,000.00		-108,000.00				-108,000.00 (-100%)
36	OCC Verges	1,608.00		-1,608.00				-1,608.00 (-100%)
37	Cemetery fees	4,000.00	125.00	-3,875.00				-3,875.00 (-96%)
38	Interest	700.00	453.16	-246.84				-246.84 (-35%)
47	Donations	250.00		-250.00				-250.00 (-100%)
48	Wayleaves	12.00		-12.00				-12.00 (-100%)
49	VAT 126							(N/A)
SUB TOTAL		114,570.00	578.16	-113,991.84				-113,991.84 (-99%)

Administration

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salaries				53,871.00	5,065.93	48,805.07	48,805.07 (90%)
2	Office Allowance							(N/A)
3	Audit				850.00		850.00	850.00 (100%)
4	Bank fees				108.00	75.00	33.00	33.00 (30%)
5	Chairman's Allowance				200.00	88.00	112.00	112.00 (56%)
6	Conferences & Training				2,000.00		2,000.00	2,000.00 (100%)
7	Election & Legal fees				47.00		47.00	47.00 (100%)
8	Insurance				3,000.00		3,000.00	3,000.00 (100%)
9	Software				2,000.00		2,000.00	2,000.00 (100%)
10	Stationery				650.00		650.00	650.00 (100%)
11	Subscriptions				1,000.00	621.70	378.30	378.30 (37%)
12	Travel				300.00		300.00	300.00 (100%)
13	Website				420.00		420.00	420.00 (100%)
50	Office rental				7,600.00	623.73	6,976.27	6,976.27 (91%)
51	Office equipment				500.00		500.00	500.00 (100%)
SUB TOTAL					72,546.00	6,474.36	66,071.64	66,071.64 (91%)

Cemetery

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	Bins				494.00	30.33	463.67	463.67 (93%)
15	Grass cutting				2,574.00	215.00	2,359.00	2,359.00 (91%)
16	Maintenance - contracted				787.00	64.95	722.05	722.05 (91%)
52	Maintenance - additional				1,000.00	28.00	972.00	972.00 (97%)
SUB TOTAL					4,855.00	338.28	4,516.72	4,516.72 (93%)

Recreation Ground

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
17	Bins				1,053.00	87.76	965.24	965.24 (91%)

Sutton Courtenay Parish Council

Summary of Receipts and Payments

07 April 2026 (2026-2027)

All Cost Centres and Codes

18 Grass cutting	1,673.00	138.00	1,535.00	1,535.00 (91%)
19 Inspections	960.00		960.00	960.00 (100%)
20 Maintenance - contracted	1,120.00	92.42	1,027.58	1,027.58 (91%)
53 Maintenance - additional	4,000.00	47.50	3,952.50	3,952.50 (98%)
58 Cricket net project				(N/A)
SUB TOTAL	8,806.00	365.68	8,440.32	8,440.32 (95%)

Outside Spaces & Assets

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
21	Bench & Bus shelter cleaning				670.00	55.25	614.75	614.75 (91%)
22	Bins				689.00	57.42	631.58	631.58 (91%)
23	Defib maintenance				500.00		500.00	500.00 (100%)
24	Grass cutting				3,298.00	271.50	3,026.50	3,026.50 (91%)
25	Maintenance - general				2,000.00		2,000.00	2,000.00 (100%)
26	Verge grass cutting				4,545.00	375.00	4,170.00	4,170.00 (91%)
27	Tree works				2,000.00		2,000.00	2,000.00 (100%)
28	War Memorial				500.00		500.00	500.00 (100%)
60	SID maintenance				720.00	285.00	435.00	435.00 (60%)
SUB TOTAL					14,922.00	1,044.17	13,877.83	13,877.83 (93%)

Grants

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
29	SC News				1,750.00		1,750.00	1,750.00 (100%)
30	Citizens Advice SO&V				3,000.00		3,000.00	3,000.00 (100%)
31	PCC				2,500.00		2,500.00	2,500.00 (100%)
32	Youth Project				4,000.00		4,000.00	4,000.00 (100%)
33	Village Hall							(N/A)
34	Other				5,720.00		5,720.00	5,720.00 (100%)
SUB TOTAL					16,970.00		16,970.00	16,970.00 (100%)

Earmarked Reserves (EMR)

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
39	Cemetery							(N/A)
40	Neighbourhood Plan							(N/A)
41	Professional Advice							(N/A)
42	Recreation Ground							(N/A)
43	Village Hall							(N/A)
44	CIL							(N/A)
54	Tree works							(N/A)
55	War Memorial							(N/A)
56	SIDs							(N/A)
57	S106 Cricket nets							(N/A)
59	S106 Football							(N/A)

Sutton Courtenay Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

07 April 2026 (2026-2027)

SUB TOTAL

(N/A)

Summary

NET TOTAL	114,570.00	578.16	-113,991.84	118,099.00	8,222.49	109,876.51	-4,115.33
V.A.T.					541.71		
GROSS TOTAL		578.16			8,764.20		

Sutton Courtenay Parish Council
Reserves Balance
2026-2027

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Cemetery	24,340.00				24,340.00
Neighbourhood Plan	2,600.00				2,600.00
Professional Advice	11,585.13				11,585.13
Recreation Ground	14,765.00				14,765.00
Village Hall	7,186.30				7,186.30
CIL	95,524.89				95,524.89
Tree works	2,200.00				2,200.00
War Memorial	1,000.00				1,000.00
SIDs	700.00				700.00
S106 Cricket nets					0.00
S106 Football	6,837.62				6,837.62
Total Earmarked	166,738.94				166,738.94
TOTAL RESERVE	166,738.94				166,738.94
GENERAL FUND					42,262.15
TOTAL FUNDS					209,001.09