



Sutton Courtenay Parish Council

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Tuesday 5th January 2021 at 7.15pm virtually, via Zoom Meetings

H Savery

Mrs H Savery
Clerk to the Council

10 Sovereign Place
Wallingford Oxon
OX10 9GF

Date: 19th December 2020

- 1 Apologies for Absence
To receive apologies for absence
- 2 Declarations of Interest
 - (a) To receive declarations of interest from Councillors on items on the agenda under consideration at this meeting
 - (b) To receive written requests for dispensations for discloseable pecuniary interests.
 - (c) To grant any requests for dispensation as appropriate
- 3 Admission of the Public
To consider whether members of the press and public should be excluded from the meeting due to the confidential nature of the item.
- 4 Minutes of the meetings held on Tuesday 1st December 2020 and Tuesday 8th December 2020
To approve the minutes as a correct record of the proceedings.
- 5 Public Participation
An opportunity for the public to bring parish matters to the attention of the Council
- 6 Clerk's Notes
To note the progress of matters from previous meetings and any other relevant information.
- 7 County Councillor's Report
To receive a report on County Council matters from Cllr. R. Webber.
- 8 District Councillor's Report
To receive a report on District Council matters from Cllr. R. Webber.
- 9 Planning Permission requirement enforcement
To discuss the enforcement of granted planning permissions with requirements by the County Council. In particular, the return of land to agricultural use and Public Rights of Way requirements.

- 10 Footpaths
- (a) To note the letter from OCC countryside in relation to footpaths in Sutton Courtenay
 - (b) To note the letter from OCC regarding the DMMO application and decide if a comment on the same should be made.
 - (c) To note the letter from the Chairman of Appleford Parish Council and decide (a) whether the meeting should go ahead and (b) who should attend the meeting if agreed.
- 11 Highway Maintenance planning meeting
To discuss the email from Councillor Webber regarding Highway Maintenance planning meeting, to discuss the priorities and who will attend on behalf of the Parish Council
- 12 Drayton Road Buildout
To decide who should attend the meeting with Oxfordshire County Council to discuss the buildout which is scheduled for Tuesday 19th January 2021 at 10.45am
- 13 Matters raised by the Councillors for information
- 14 Police Matters/Neighbourhood Action Group Matters
- a) To note any police issues for the area
- 15 Planning applications
- (a) Decisions on previous applications
 - P20/V2047/FUL - Variation of condition 2 (approved plans - to allow minor elevational amendments and the inclusion of a raised patio) and conditions 3 - materials, 9 - landscaping details and 11 - boundary treatments on application ref. P19/V1992/FUL. (As amended by plans and documentation received 13 October 2020, 9 November 2020 and 26 November 2020). Demolition of a pair of semi-detached cottages & outbuildings & construction of a new detached dwelling & detached garage.
3 Mill Lane Sutton Courtenay
Approved: 27th November 2020
 - P20/V0395/HH - Retrospective application for planning permission for a 1,880mm high by 18.5m close board boundary fence at the rear curtilage of a listed building.
4-5 The Green Sutton Courtenay Abingdon OX14 4AE
Withdrawn by applicant: 8th December 2020
 - P20/V1916/FUL - Retrospective planning permission for the retention of Agricultural Access Track.
95 Drayton Road Sutton Courtenay Abingdon OX14 4HB
Withdrawn by applicant: 8th December 2020
 - P20/V2552/LB - re-paint the existing swing sign, change the name to The George (referring to George Orwell) which was the original name of the public house. To paint over (in cream/off white heritage colours) the beams above the front door to allow a traditional hand painted sign of the pubs name directly onto the pub wall.
4 Church Street Sutton Courtenay Abingdon OX14 4NJ
Approved: 7th December 2020

P20/V2086/LB - Replacement of three wooden windows that have rotted/ are rotting on a like for like basis
The Limes 76 High Street
Approved: 9th December 2020

(b) Applications dealt with prior to the meeting

P20/V2934/HH: Replacement single storey rear roof with the insertion of a roof lantern, external render and timber cladding, new windows and doors throughout and the insertion of wider new rear glazed doors at the rear ground floor level.
5 Chapel Lane Sutton Courtenay
Comments: Council has no objection

P20/V2948/LB - Retrospective planning consent for uPVC double glazing windows in the rear of the properties late seventies extension.
4-5 The Green

Comment: Given that the windows cannot be seen from the The Green and that no neighbours have complained during the period in which they have been installed, Council have no objection but would suggest a relevant clause is inserted that they must return to wooden frames when replaced in the future.

P20/V2076/FUL Variation of conditions 2 - approved drawings and 3 - external materials on application ref. P18/V1714/FUL Variation of Condition 2 (approved plans) of planning permission P18/V0647/FUL to change elevations and layout to optimise the site. (Variation of Condition 2 (approved plans) of planning permission P16/V1111/FUL to change the location of the houses. (Erection of 3 detached dwelling houses with associated landscaping, access and car parking)
Units 1 & 2 High Court Drayton Road
Comment: Council has no objection

P20/V3052/HH - Extension to existing dropped kerb
98 Milton Road
Comments: Council has no objection

P20/V2899/RM - Approval of reserved matters - access, appearance, landscaping, layout and scale for the erection of an employment unit (Use Class B1(c)/B2/B8) with ancillary offices, including new vehicular and pedestrian access, HGV and car parking, servicing, external lighting, landscaping, infrastructure and associated works pursuant to outline planning permission P19/V1471/FUL dated 15th October 2019
Unit A2 Signia Park
No objection on the reserved matters relating to this application. The council's comments in relation to the original application as a whole remain as stated at the time.

(c) Applications for consideration at the meeting

P20/V2967/LB (Listed Building Consent) - Replace all windows with double glazed windows maintaining the same size, shape, character and style of each window but not maintaining the same colour to the front. Replace rear double doors with timber casement without decorative glazing bars and remove cat flap
20 High Street

P20/V3183/HH – Extension to existing garden store
West Wilden 11 Brook Street Sutton Courtenay

P20/V3234/HH 1½ storey rear extension
46 High Street Sutton Courtenay

- 16 New litter bins at Tyrells Way and Mill Lane
To note the response received from Vale of the White Horse District Council and resolve whether Council would wish to obtain a Certificate of Lawful Development for the new bins.
- 17 Recreation Ground
(a) To receive the report on the weekly inspection by parish councillors.
(b) To appoint the play area inspection person for the next month
- 18 Correspondence
(a) Science Vale Cycle Network November update
(b) Email from resident regarding holding paid for classes on the recreation ground or village green.
(c) Police and Crime commissioners November update
(d) Notice of TTRO for closure of High Street Clifton Hampden in February 2021
(e) Notice of TTRO for closure of Harwell Road Sutton Courtenay in February 2021
(f) Email from Sutton Courtenay Solar Park regarding planning application.
(g) Email from Environmental Health at Vale of the White Horse District Council regarding dog fouling
(h) Correspondence received from Vale of White Horse District Council that the property at 4 Red Kite Close Sutton Courtenay has had the alias property name "Saxon View"
(i) Email from resident regarding cycling on the pavements.
- 19 Accounts
(a) To receive and approve accounts for payment as per list circulated for members
- 20 Items for Sutton Courtenay news
To consider items for inclusion in the Sutton Courtenay News.
- 21 Date of Next Meeting
The next meeting of the Council will be Tuesday 2nd February 2021.