



Sutton Courtenay Parish Council

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Tuesday 2nd November 2021 commencing at 7.15pm

H Savery

Mrs H Savery
Clerk to the Council

10 Sovereign Place
Wallingford Oxon
OX10 9GF

Date: 26th October 2021

Prior to the meeting, a presentation will take place by Roebuck Homes in relation to their application for development at Hobbyhorse Lane. The Parish Council meeting will commence at the conclusion of this presentation or at 7.15pm whichever is later.

- 1 Apologies for Absence
To receive apologies for absence
- 2 Declarations of Interest
 - (a) To receive declarations of interest from Councillors on items on the agenda under consideration at this meeting
 - (b) To receive written requests for dispensations for discloseable pecuniary interests.
 - (c) To grant any requests for dispensation as appropriate
- 3 Admission of the Public
To consider whether members of the press and public should be excluded from the meeting due to the confidential nature of the item.
- 4 Vacancies for Members on the Parish Council
To consider the application for co-option on to the Council to fill the seat vacated by Michael Jenkins.
- 5 Public Participation
An opportunity for the public to bring parish matters to the attention of the Council (a member of the public may speak for a maximum of 5 minutes in total on all matters they wish to raise) (maximum time for agenda item 15 minutes)
- 6 Minutes of the meetings held on Tuesday 5th October 2021 and Friday 21st October 2021
To approve the minutes as a correct record of the proceedings.
- 7 Clerk's Notes
 - (a) To receive an update on ongoing matters from the clerk.
 - (b) To confirm whether the quotations from the Grounds Maintenance Company may be authorised.
- 8 County Councillor's Report
To receive a report on County Council matters from Cllr Richard Webber. (maximum time 6 minutes)

9 District Councillor's Report
To receive a report on District Council matters from Cllr. Richard Webber. (maximum time 6 minutes)

10 Accounts
(a) To approve the payment list circulated to all members
(b) To appoint two Councillors to authorise payments for the coming month.

11 Planning applications

(a) Decisions on previous applications

P21/V2285/HH - Replacement of existing wooden windows and French doors
27 Lady Place Sutton Courtenay Abingdon OX14 4FB
Granted: 1st October 2021

(b) Applications for consideration at the meeting.

P21/V2682/O (Outline) - Residential development up to 175 dwellings (Outline Planning Application with all matters reserved except means of access to the site from Frilsham Street) and associated works.
Land North of Hobbyhorse Lane Sutton Courtenay

<https://data.whitehorsedc.gov.uk/java/support/Main.jsp?MODULE=ApplicationDetails&REF=P21/V2682/O>

Please also see notes from Village Hall Management Committee.

P21/V2761/HH - Proposed replacement roof, side dormer window and roof window to front elevation
11 Frilsham Street

MW.0069/21 Planning application by Infinis Solar Developments Ltd for planning permission: Installation of a solar photovoltaic array/solar park with associated infrastructure at Sutton Courtenay Landfill Site, Appleford Sidings, Sutton Courtenay, Oxfordshire. Amendments: It is no longer proposed to install solar panels in the westernmost part of the site - Enhancements to vegetation - Additional hedgerow planting - A minor amendment to the alignment of the proposed new footpath.

12 Reports and updates from working parties.

Finance and General Purposes Working Party

(a) To receive the report from the meetings of Working Party held on 19th October 2021 and discuss and resolve as appropriate

(i) that a formal policy or procedure for CIL/S106 allocation be created and that such policy shall confirm that CIL and S106 funds be allocated, when possible, once received by the Council or once confirmation of the receipt of such funds is received.

(ii) that the CIL and S106 allocations referred to in the attached spreadsheet be accepted.

(iii) that the Village Hall be the priority for CIL/S106 monies until the project is completed or enough funds have been allocated to cover the remaining costs.

(b) To note the date for the working party's budget meeting on Monday 22nd November at 7.30pm.

Footpaths and Landfill Restoration Working Party

To receive the report from the Working Party and discuss and resolve, if agreed, that Council write to the new CEO of Thames Water and request that they look into the damage done by the company to Byway 9 (Hobbyhorse Lane) when laying a watermain along the route in 2018.

Cemetery Working Party

To receive the report from the Working Party.

Recreation Ground Working Party

- (a) To receive the report from the Working Party.
- (b) To discuss and resolve, if agreed, that the quotation for Phases 4,5,6&7 be approved to allow the project to proceed to completion.
- (c) To discuss and resolve, if agreed, that the cost of detailed plans be used from earmarked reserves to allow a detailed plan to be prepared to allow S106 drawdown to take place.
- (d) To discuss and resolve, if agreed, that the working party may make any relevant funding grant and S106 applications to enable the project to proceed.

Art Project

- (a) To receive the report from the Working Party
- (b) To request further members onto the Working Party
- (c) To discuss and resolve, if agreed, that the map work may be continued to completion.

13 Church Street project review

To review the Church Street footpath project to allow comments from non-working group members.

14 Dalton Barracks Strategic Plan consultation

To consider the information provided by Vale of White Horse District Council and consider whether a response to the consultation is required.

15 Neighbourhood Action Group

To consider the brief report prepared by the Action Group and, if agreed, to resolve to spend up to £1,000 on relevant traffic surveys. (reserves for noticeboards, signage and VAS are at £7,000)

16 Recreation Ground

- (a) To receive the report on the weekly inspection by parish councillors.
- (b) To appoint the play area inspection person for the next month

17 Civil Parking Enforcement

To consider the letter received from Vale of White Horse District Council and consider if the Council would wish to suggest any areas for enforcement or where parking restrictions should be considered/amended.

18 Draft Policy from Vale of the White Horse District Council regarding dealing with allegations of breach of code conduct

To review the draft policy provided by the Vale of the White Horse District Council and consider whether any comment on the same is required.

19 Correspondence

- (a) email received from RWE regarding development of RWE site.
- (b) communication from South and Vale regarding tree planting within the district.
- (c) email regarding alternative Ox Cam Arc survey.
- (d) DMMO Notice and made up notice.
- (e) Email from Vale of the White Horse District Council confirming the CIL payment

to be made to the Parish Council in October.

- (f) Invitation to the Water Resources Forum by Thames Water on 11 November 2021.
- (g) Wilts and Berks Canal Trust Newsletter for October 2021.
- (h) Information on priorities for Oxfordshire County Council going forward.
- (i) Email from Vale of White Horse District Council regarding the naming of commercial business.
- (j) Information from OALC regarding Waste Recycling Centre two day closures during November.
- (k) Initial response and clerk's response back from Millennium Common Committee representative regarding report from Member of the Public regarding access.

20 Matters raised by councillors

An opportunity for Councillors to raise matters of council business or village issues (such items to be for information only or consideration for future agenda items)

21 Date of Next Meeting

The next meeting of the Council will be Tuesday 7th December.