



Minutes for the Parish Council Meeting held on Tuesday 2nd March 2021 virtually via Zoom commencing at 7.15pm

Present: Cllrs Jenkins (chair), Atkinson, Corrigan, Daw, Field, Hemamda and Lazare
Clerk: Helen Savery
5 Members of the Public

- 2021/046 Apologies for absence
Apologies for absence were received from Cllr Butler.
- 2021/047 Declarations of Interest
(a) Cllr Atkinson declared an interest in the Primary School planning application at Agenda item 11(c). She would not leave the meeting but did not take a part in the discussion.
(b)(c) There were no requests for dispensations.
- 2021/048 Admission of the press and public
It was proposed, agreed and
- RESOLVED** THAT in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items by reason of the confidential nature of the business to be transacted:
- Agenda Item 29 – Death of a senior figure protocol – as advised by higher authority
Agenda Item 30 – Council Land – consideration of seeking professional advice.
- 2021/049 Minutes of the meeting held on Tuesday 2nd February 2021
These were agreed save for the amendment to 2021/027 of “kissing gates” rather than “stiles”.
The Chairman to sign the same at the next physical meeting of the Council or as resolved in the next agenda item.
- 2021/050 Minutes and related paperwork of meetings since February 2020
It was agreed and

RESOLVED THAT the clerk to arrange to provide all minutes and

related paperwork approved since the last physical meeting of the Council to the Chairman for signature.

2021/051 Clerk's Notes
The Clerk's Notes were noted.

2021/052 Public participation
A member of the public raised the issue of the state of bridleway 373/24. It was confirmed that this was being chased with the landowners and the County Council.

In the absence of Councillor Webber it was agreed by Council that Agenda Items 8 and 9 be deferred until later in the meeting. It was also agreed that the agenda item for call for sites (item 16) be brought forward to directly after the County and District reports and Councillor Webber be asked to remain for the discuss of the same.

2021/053 Matters raised by the Councillors for information
Councillor Field referred to the number of cars speeding along Drayton Road and requested an update on the buildout. It was confirmed that a further meeting would be arranged once Covid Restrictions were lifted.

Here Councillor Webber entered the meeting

At this point, the meeting was adjourned to allow the delayed presentation by Vic Angell of TFA Engagement Limited to take place.

Mr Angell presented on the proposed planning application in relation to the building of a data centre on the former Didcot A Power station. He answered some questions in relation to public transport links, ways to alleviate traffic to the site using Sutton Courtenay and the corporate and social commitments of the development.

Here the meeting re-convened.

2021/053(con) Councillor Lazare mentioned that an area of footpath 21 which had been raised as an

area of concern had had the ditch filled and the board replaced to make it safer.

Councillor Lazare also raised the issue of his conversation with an FCC representative in respect of work at Old Wallingford Way. He is also in discussion with a local land owner regarding the replacement of stiles with gates.

2021/054 County and District Councillor Report
Cllr. Webber confirmed that there was Covid rates were dropping all over Oxfordshire save for one area. There is concern that people will begin to leave the lockdown restrictions before the dates advised by the government.

He confirmed that the funding for the pathway works had been approved and would be sent in due course.

Councillor Webber requested that Appleford Parish Council and Sutton Courtenay Parish Council agree to allow a “combined” effort in relation to the proposed by-pass and bridge crossing.

He confirmed that he had not yet had the opportunity to meet with the Countryside Access Officer in relation to the footpaths around the village.

2021/055

Call for Sites

A long discussion took place in relation to the document provided by the District Council in relation to the recent call for sites. It was proposed by Councillor Atkinson, seconded by Councillor Corrigan, agreed unanimously and

RESOLVED THAT the clerk is to write to the relevant planning officer, copying in Cllr Webber to request sight of the selection criteria to be implemented and, if not available, for confirmation as to how the criteria will differ from those used in the current Local Plan. Also to request information on how neighbouring parishes and districts could be involved if there would be a direct impact.

2021/056

Planning Applications

(a) Decisions from previous applications.

P19/V1728/RM – Heritage Gate, Appleford Road – amendments to original planning permission. This application was referred to committee. Concerns were raised over the accessibility of the site to the rest of the village. The committee agreed to defer their decision until such time as the applicant has liaised with the Millennium Common Management Committee regarding possible access to the village via the common. This has since been turned down by the Committee. Comments will be able to be made by the Parish Council if/when the developer submits further application details.

P20/V3337/HH – Loft Conversion
49 Lady Place, Sutton Courtenay
Granted: 12th February 2021

(b) Applications dealt with prior to the meeting

P21/V0136/HH - Proposed single storey extension for new study, entrance porch an extension to existing dining room
83 Drayton Road
Comments: Council has no objection.

P21/V0077/FUL - Variation of condition 2 (approved plans - elevational amendment to increase ridge height from 8.734m to 9.006m) on application P20/V2047/FUL. Variation of condition 2 (approved plans - to allow minor

elevational amendments and the inclusion of a raised patio) and conditions 3 - materials, 9 - landscaping details and 11 - boundary treatments on application ref. P19/V1992/FUL. (As amended by plans and documentation received 13 October 2020, 9 November 2020 and 26 November 2020). Demolition of a pair of semi-detached cottages & outbuildings & construction of a new detached dwelling & detached garage.

3 Mill Lane

Comments: Council has no objection.

P21/V0214/HH (Householder) - Demolish existing conservatory. Proposed entrance porch. Roof modified for large front dormer and rear double gable roof extension

Mill Cottage Appleford Road

Comments: Council has no objection

(c) Applications for consideration at the meeting

P21/V0167/FUL - Hybrid planning application consisting of a) Full Planning Application for the erection of a single storey 8,692 m² Data Centre building (containing data halls, associated electrical and AHU Plant Rooms, loading bay, maintenance and storage space, office administration areas and screened plant at roof level), emergency generators and emission stacks, diesel tanks and filling area, electrical switchroom, a water sprinkler pump room and storage tanks, a gate house / security building, MV substation, site access, internal access roads, drainage infrastructure, hard and soft landscaping and b) Outline Planning Application for the erection of a two storey 20,800 m² Data Centre building (containing data halls, associated electrical and AHU Plant Rooms, loading bay, maintenance and storage space, office administration areas and screened plant at roof level), emergency generators and emission stacks, diesel tanks and filling area, electrical switchroom, a water sprinkler pump room and storage tanks; details of appearance will be reserved, along with hard landscaping immediately around the building.

Land at Former Didcot A Power Station Milton Road Didcot

Comment: Council objects on the basis of lack of transport links to encourage the use of public transport, lack of landscaping/insufficient landscaping to protect the view. A comment regarding the provision of the Section 106 funding available given the fact that the application spans two districts.

P21/V0254/HH - Proposed two storey side extension

4 Town Close Sutton Courtenay

Comment: Council objects in that the roof of the proposed extension would not be in fitting with the existing street scene.

P21/V0305/FUL - Single storey modular classroom unit

Sutton Courtenay Primary School Bradstocks Way

Comments: Council has no objection

P21/V3234/HH –1½ storey rear extension – amended plans

46 High Street

(Previous comment: No objection)

Comments: Council has no objection.

Here Councillor Webber left the meeting.

2021/057 Financial Regulations
It was proposed by Councillor Atkinson, seconded by Councillor Lazare, agreed unanimously and
RESOLVED: THAT the Financial Regulations prepared by the Clerk be adopted by the Council.

2021/058 Accounts
(a) The accounts for payment were approved for payment
(b) Councillor Atkinson and Jenkins to approve the payments for this month.
All remaining councillors with signatory authorities to ensure that they have logged on by the next Council meeting.

2021/059 Internal Audit
Council received the report on internal audit. It was confirmed that all matters which had received a specific comment for action by the internal auditor had been/would be rectified prior to the internal audit for the current financial year.

2021/060 Asset Register
It was agreed that both the asset register and related risk assessment needed further consideration. It was agreed that an independent company be asked to complete a formal review of all of council assets during the next financial year.

2021/061 Annual Meeting of the Parish
It was agreed that the Annual Meeting of the Parish take place before the Council meeting in April.

2021/062 Recreation Ground
(a) It was confirmed that the working party were awaiting design quotations.
(b) The play area quarterly inspections were noted.
(c) Councillor Daw confirmed that the rocker in the toddler area appeared to need some work. This is to be dealt with by the recreation ground working committee.
(d) Councillor Atkinson was appointed the recreation ground inspection person for the month of March.

2021/063 Neighbourhood Plan
(a) It was agreed and
RESOLVED: THAT the Novell Tullett invoice was approved to pay from the Neighbourhood Plan reserves.
(b) Councillor Atkinson confirmed that the Neighbourhood Plan Steering Group had written to both Leila Moran and David Johnston regarding the planned debate for the Abingdon Flood Relief Scheme.

Councillor Atkinson also confirmed that the documents for the Freedom of Information request were awaited.

2021/064 The duration of the meeting had been two hours and Council resolved to suspend standing order no. 3x in order to allow business to be continued.

2021/065 Correspondence

(a) Email received from resident regarding replacement trees on the area of Council land at All Saint's Lane – Council accepted the offer. The clerk to write to the resident thanking her for the offer.

(b) Agenda and quarter 4 report from the Harwell SSG Meeting on 11th March 2021 – noted.

(c) LLC update for February 2021 – noted.

(d) Local Transport Plan Vision Consultation – noted.

(e) Letter from resident regarding footpaths in the area – to be forwarded to the Countryside Officer for information.

(f) Letter from Sutton Courtenay Primary School – to be dealt with at Agenda Item 22.

2021/066 Meeting with Oxfordshire County Council regarding the HIF Road and River Crossing.

A brief update took place on the meeting. The clerk is to chase the minutes of the same.

It was agreed to deal with agenda Item 23 here given the link between the two items.

2021/067 Meeting with Appleford Parish Council in relation to HIF Road and River Crossing.

Councillor Lazare provided a brief report on the meeting. It was agreed that there was potentially mutual ground. Councillor Atkinson proposed, Councillor Corrigan seconded and it was agreed that the clerk should contact the leader of the Council asking why the HIF funding deadline cannot be extended to allow further research into the position of the bridge be considered. It was agreed that the minutes of the meeting between Sutton Courtenay Parish Council and Oxfordshire County Council be received before the next meeting arranged between the respective councils.

2021/068 Meeting with Milton Park

Councillor Atkinson provided a brief report on the meeting. It was discussed, agreed and

RESOLVED: THAT a working party in relation to liaison with Milton Park be formed.

Councillors Jenkins, Atkinson, Lazare and Corrigan agreed to form the same. The clerk is to respond to the letter from Sutton Courtenay Primary School in response to their letter.

