



Sutton Courtenay Parish Council

Clerk, Miss Jennie Currie
Sutton Courtenay Parish Council, c/o 44 Harrington Close, Newbury, RG14 2RQ
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To: Cllrs Rita Atkinson (chairman), Robert Dalby, Teresa Field, Paul Galliver, Lyn Hodder, Father Morkos, Joanna O'Callaghan, Lia Plowman, Ian Pratley, Hugo Raworth, and Jason Warwick.

Thursday 2nd January 2025

Dear Councillor,

You are hereby summoned to attend a meeting of Sutton Courtenay Parish Council, to be held on **Tuesday 7th January 2025 at 7.15pm** in **Sutton Courtenay Village Hall**, for the purpose of transacting the following business.

Yours sincerely,

Miss J. Currie, Clerk

AGENDA

1. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council

2. Apologies for Absence

3. Declarations of interest from Councillors and requests for dispensations

4. Minutes of the meeting held on Tuesday 3rd December 2024 (enclosed)

5. Planning (enclosed)

a) Applications for consideration at the meeting:

P24/V2519/HH & P24/V2520/LB - Pull Croft, 53 High Street, Sutton Courtenay

Proposed garage enlargement, new workshop and a new shed. Proposed first floor alteration to north side and south side, adding two conservation rooflights.

Refurbishment works relating to the railing and entrance gate at the front and other landscaping works. Works to basement.

P24/V2554/HH - 104 Milton Road, Sutton Courtenay

Installation of air source heat pump to side of property.

P24/V2602/LB - Cross Trees Cottage, 1 Brook Street, Sutton Courtenay

Installation of a wall hung boiler into the utility room with the flue exiting the right elevation of the building.

b) Additional planning correspondence

6. South East Strategic Reservoir Option (SESRO)

To consider working with other parishes that have concerns regarding the SESRO

7. Reports

- a) County Councillor's Report
- b) District Councillor's Report
- c) Parish Councillors' Reports
- d) Clerk's Report

8. Parish Council Assets (street furniture, etc.)

- a) High Street phone kiosk update
- b) Bradstocks Way bus shelter update
- c) New litter bins (cemetery, High Street & Bradstocks Way) update
- d) Memorial trees for the cemetery update
- e) To report any issues with the current SIDs

9. Recreation Ground

To review the fortnightly checks (enclosed)

10. Communication Working Party update

To receive an update regarding the new website

11. Consultations (enclosed)

- a) Joint Local Plan 2041 – opportunity to raise issues with the Inspector.
- b) Sustainability Report as part of the combined Sustainability Appraisal (SA) and Strategic Environmental Assessment (SEA) process for the Joint Local Plan 2041.

12. Committee and Working Party membership

To review, and if necessary, appoint/amend, the membership of the Council's Committees and Working Parties (enclosed)

13. Sutton Courtenay Parish Council's Action Plan

To consider a review of the Action Plan

14. Finance

- a) To approve the Q3 bank reconciliation (enclosed)
- b) To approve the payment report (to follow)
- c) To appoint two Councillors to authorise the payments via the online banking platform
- d) To note the budget and reserves reports (to follow)

The press and public are welcome to attend the meeting.

If you require a copy of papers marked enclosed/to follow please check the website or contact the Clerk.