



# Sutton Courtenay Parish Council

Clerk, Miss Jennie Currie  
Sutton Courtenay Parish Council, c/o 44 Harrington Close, Newbury, RG14 2RQ  
info@suttoncourtenay-pc.gov.uk 07495 123 353

To: Cllrs Rita Atkinson (chairman), Robert Dalby, Teresa Field, Paul Galliver, Lyn Hodder, Father Morkos, Joanna O'Callaghan, Ian Pratley, Hugo Raworth, Jason Warwick and Fiona Wolveridge.

Thursday 29<sup>th</sup> August 2024

Dear Councillor,

You are hereby summoned to attend a meeting of Sutton Courtenay Parish Council, to be held on **Tuesday 3<sup>rd</sup> September 2024 at 7.15pm** in **Sutton Courtenay Village Hall**, for the purpose of transacting the following business.

Yours sincerely,

Miss J. Currie, Clerk

## AGENDA

### 1. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council

### 2. Apologies for Absence

### 3. Declarations of interest from Councillors and requests for dispensations

### 4. Minutes of the meeting held on Tuesday 2<sup>nd</sup> July 2024 (enclosed)

### 5. Planning applications (enclosed)

- a) To note the planning matters considered during the summer break under delegated authority
- b) Applications for consideration at the meeting:

MW.0090/24 - Heidelberg Materials UK, Sutton Courtenay, OX14 4PW

Relocation of the Recycled Asphalt Processing plant permitted under permission ref P16/V0110/CM and covered storage bays permitted under ref P23/V0992/CM (part retrospective).

P24/V1756/HH - The Granary, All Saints Lane, Sutton Courtenay

Removal of garden shed and new side extension to the existing Granary.

P24/V1211/FUL - Hachette UK Distribution Centre, Milton Road, Sutton Courtenay

Installation of an internal two storey mezzanine.

WA010005 - Application by Thames Water Utilities Limited for an Order granting

Development Consent for the South East Strategic Reservoir Option

- c) Additional planning correspondence

### 6. Reports

- a) County Councillor's Report
- b) District Councillor's Report
- c) Parish Councillors' Reports
- d) Clerk's Report

### 7. Art Trail update (S106 funded)

## **8. Community policing**

To consider public concerns regarding community policing

## **9. Provision of electric vehicle charging locations**

To consider whether to explore providing electric vehicle charging points on Parish Council land

## **10. Open spaces**

- a) To consider areas to be highlight to the County Council for the annual clean (enclosed)
- b) Grounds maintenance contract update
- c) To consider replacing the wooden benches on the Village Green and at The George northbound bus stop **(to follow)**
- d) To consider installing a new bus shelter at the Bradstocks Way westbound bus stop (enclosed)
- e) To consider installing a new litter bin by the two benches on Bradstocks Way (enclosed)
- f) To consider correspondence regarding dog fouling on Appleford Road (enclosed)
- g) To consider a report from a resident that the Newsagents are charging residents to place posters on the Parish Council's community noticeboard

## **11. Recreation Ground**

- a) To review the fortnightly checks (enclosed)
- b) To consider quotes for replacing the fence between the main field and southern path **(to follow)**
- c) To consider correspondence from Sutton Courtenay Football Club (enclosed)

## **12. Southern footpath S106 Project update**

## **13. Traffic management**

- a) To report any issues with the current SIDs
- b) To note the response to the report of potholes near The George (enclosed)

## **14. Village Hall CIO**

To consider whether to have a separate committee with delegated powers once the CIO is transferred

## **15. Consultations**

Vale of White Horse Ward boundary changes - Draft recommendations (enclosed)

## **16. Finance**

- a) To approve the Q1 bank reconciliation (enclosed)
- b) To consider the 2023-24 external auditor's report (enclosed)
- c) To consider the insurance renewal specification and quote (enclosed)
- d) To consider reappointing April Skies accounting as the internal auditor for 2024/25 (enclosed)
- e) To consider whether the District Council should retain CIL for the current financial year
- f) To consider the OALC subscriptions for 2025/26 (enclosed)
- g) To approve the payment report **(to follow)**
- h) To appoint two Councillors to authorise the payments via the online banking platform
- i) To note the budget and reserves reports **(to follow)**

The press and public are welcome to attend the meeting.

If you require a copy of papers marked enclosed/to follow please check the website or contact the Clerk.