



Sutton Courtenay Parish Council

Clerk, Miss Jennie Currie
Sutton Courtenay Parish Council, c/o 44 Harrington Close, Newbury, RG14 2RQ
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To: Cllrs Rita Atkinson (chairman), Robert Dalby, Teresa Field, Paul Galliver, Lyn Hodder, Father Morkos, Joanna O'Callaghan, Lia Plowman, Ian Pratley, Hugo Raworth, and Jason Warwick.

Thursday 28th November 2024

Dear Councillor,

You are hereby summoned to attend a meeting of Sutton Courtenay Parish Council, to be held on **Tuesday 3rd December 2024 at 7.15pm** in **Sutton Courtenay Village Hall**, for the purpose of transacting the following business.

Yours sincerely,

Miss J. Currie, Clerk

AGENDA

1. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council

2. Apologies for Absence

3. Declarations of interest from Councillors and requests for dispensations

4. Minutes of the meeting held on Tuesday 19th November 2024 (enclosed)

5. Planning (enclosed)

a) Applications for consideration at the meeting:

P24/V2451/LB - 20-22 Tudor House, Church Street, Sutton Courtenay

Remove existing sheepswool insulation (installed under permission in 2019 works) and replace with new insulation materials, making good finishes. Consequential adjustments to insulation levels to comply with Building Regulations, ventilation details to loft eaves space.

b) Additional planning correspondence

6. Reports

- a) County Councillor's Report
- b) District Councillor's Report
- c) Parish Councillors' Reports
- d) Clerk's Report

7. Grant applications for 2025-26 (enclosed)

To consider grant applications for the 2025-26 financial year

8. 2025-26 Draft Budget (enclosed)

- a) To consider the draft budget for the 2025-26 financial year
- b) To consider the precept for the 2025-26 financial year

9. Parish Council Assets (street furniture, etc.)

- a) High Street phone kiosk update
- b) Bradstocks Way bus shelter update
- c) New litter bins (cemetery, High Street & Bradstocks Way) update
- d) Memorial trees for the cemetery update
- e) To report any issues with the current SIDs

10. Recreation Ground

- a) Replacement fencing update
- b) To consider the Cricket Club's withdrawal from their licence (enclosed)
- c) To note the annual inspection report (enclosed)
- d) To review the fortnightly checks (enclosed)

11. Communication Working Party update

12. Consultations (enclosed)

Oxfordshire County Council Planning Local List 2024

13. Governance

- a) To agree to sign the Oxfordshire Councils' Charter, a framework for better partnership working in Oxfordshire, including shared commitments and principles. www.oalc.org.uk/oxfordshire-councils-charter
- b) To agree to sign the Civility and Respect Pledge www.nalc.gov.uk/campaigns/civility-and-respect/civility-and-respect-pledge.html
- c) To adopt the Dignity at Work Policy (enclosed)

14. Finance

- a) To approve the payment report (to follow)
- b) To appoint two Councillors to authorise the payments via the online banking platform
- c) To note the budget and reserves reports (to follow)
- d) To approve the transfer of the Village Hall EMR to the new CIO accounts

Followed by a meeting of the Sutton Courtenay Village Hall CIO (charity number 1210606)

AGENDA

- 1. Apologies for absence
- 2. Declarations of interest
- 3. To consider opening current and savings accounts with Barclays
- 4. To appoint signatories for the current and savings accounts (minimum of three)

The press and public are welcome to attend the meeting.

If you require a copy of papers marked enclosed/to follow please check the website or contact the Clerk.