



## Sutton Courtenay Parish Council

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held on 28<sup>th</sup> June 2022 in the Village Hall, Sutton Courtenay, commencing at 7.15pm

*HCSavery*

Mrs H Savery  
Clerk to the Council

10 Sovereign Place  
Wallingford Oxon  
OX10 9GF

Date: 21<sup>st</sup> June 2022

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- 1 Apologies for Absence  
To receive apologies for absence
- 2 Declarations of Interest
  - (a) To receive declarations of interest from Councillors on items on the agenda under consideration at this meeting
  - (b) To receive written requests for dispensations for discloseable pecuniary interests.
  - (c) To grant any requests for dispensation as appropriate
- 3 Admission of the Press and Public  
To consider whether members of the press and public should be excluded from the meeting due to the confidential nature of the item.
- 4 Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council
- 5 Minutes of the meeting held on Tuesday 7<sup>th</sup> June 2022  
To approve the minutes as a correct record of the proceedings.
- 6 County Councillor's Report  
To receive a report on County Council matters from Cllr. R. Webber.
- 7 District Councillor's Report  
To receive a report on District Council matters from Cllr. R. Webber.
- 8 Accounts
  - (a) To approve the payment list circulated to all members
  - (b) To appoint two Councillors to authorise payments for the coming month.
  - (c) To note that the clerk's final standing order payment will go out on 20<sup>th</sup> June
  - (d) To resolve that the following payments be made as soon as possible after the end of the month:-
    - HMRC Q1
    - OCC June Pension Contribution
  - (e) To resolve the following payments be made as soon as possible after 6<sup>th</sup> July 2022
    - Helen Savery – final salary payment (hours worked 1<sup>st</sup> – 6<sup>th</sup> July 2022, overtime May & June 2022)

OCC – Helen Savery final pension contribution.

## 9 Planning applications

### (a) Decisions on previous applications

P22/V0068/FUL - To apply for retrospective planning for an existing cowl around an extraction unit on the roof, and a fan duct on a stand at the back of The George pub, Sutton Courtenay.

The George Sutton Courtenay

Approved: 1<sup>st</sup> June 2022

P22/V0491/FUL - Variation of Condition 1 (approved plans) on planning application P19/V1728/RM - to amend window positioning on Plot 36.

Land at Appleford Road Sutton Courtenay OX14 4PP

Approved: 7<sup>th</sup> June 2022

### (b) Applications for consideration at the meeting.

MW0008/20 Section 73 application to continue the development of the extraction of sand and gravel and restoration using in situ and imported clay materials to create a wet woodland habitat as permitted by MW.0094/18 (P18/V2171/CM) without complying with conditions 1 and 16, in order to remove the remaining stockpile of sand and gravel by road rather than conveyor at Bridge Farm Quarry, Sutton Courtenay, Abingdon, OX14 4PP

<https://myeplanning2.oxfordshire.gov.uk/Planning/Display/MW.0008/20?cuuid=F8134C09-67BD-4D3E-B5FC-E02ED681A20D>

MW.0067/22 Section 73A application to continue the development permitted by planning permission no. MW.0049/19 (P19/V1273/CM) (for small extension to Bridge Farm Quarry to extract sand and gravel and restoration to agriculture and lakes with reed fringes) without complying with conditions 2 and 42 to extend the date for final restoration at Land at Bridge Farm Quarry, Sutton Courtenay, Abingdon, OX14 4PD

<https://myeplanning2.oxfordshire.gov.uk/Planning/Display/MW.0067/22?cuuid=B3D5B172-A9C1-4082-9B58-812AE25F2277>

MW/0048/19 Planning application by Hanson Quarry Products Europe Limited for planning permission: To haul phase 5 and 6 mineral across B4016 and to import inert fill to effect approved restoration scheme in phase 5 at Bridge Farm Quarry, Sutton Courtenay, OX14 4PD

<https://myeplanning2.oxfordshire.gov.uk/Planning/Display/MW.0048/19?cuuid=8FB26807-5AD5-4243-9A56-C86B900BF08E>

## 10 Reports and updates from working parties.

### (a) Art Trail

To approve the invoice for payment from the S106 monies held on account.

### (b) Effectiveness of Internal Audit

To agree the comments in response to the Internal Audit observations prepared by the working party.

### (c) Cemetery Working Party

To receive a verbal report from the working party (date of meeting with architect after date of issuing of agenda)

### (d) Recreation Ground update

To receive the report and make the following resolutions:-

- (i) that SCPC make an application to the National Power Trust for the final £30,000 needed for Phase 1.
- (ii) that the Chairman may sign any contract/grant funding documentation relating to the recreation ground upgrade on behalf of the Parish Council after the clerk has left and before a new clerk is appointed.
- (iii) that the recreation ground refurbishment project be authorised to proceed as soon as possible after signing of all paperwork

11 Recreation Ground

- (a) To receive the report on the weekly inspection by parish councillors.
- (b) To appoint the play area inspection person for the next month.

12 Minutes Binding

- (a) To consider the quotations for minute binding for the minutes from January 2019 – December 2021.
- (b) To consider the quotation for the binding of the minutes for 2007 – 2018.

13 Correspondence

- (a) email from resident regarding sale of property on High Street
- (b) Email from resident regarding planting of tree in the cemetery
- (c) TTRO Abingdon Bridge Road, Sutton Bridge Road, Tollgate Road overnight road closures – 1st July 2022
- (c) Notes for the Milton Park Liaison Group meeting on 26<sup>th</sup> May 2022 and approved minutes from February meeting
- (d) Email from Garsington Parish Council regarding Joint Local Plan
- (e) FCC Liaison Committee – draft minutes and related documents from the meeting held on Monday 13<sup>th</sup> June 2022.
- (f) Email from Vale of White Horse District Council regarding Code of Conduct Training.
- (g) Email from Asda regarding use of recreation ground.
- (h) TTRO – Didcot Road, Harwell
- (i) Shield Group - Formal quotation and terms for dog bin emptying (resolution passed April 2022).
- (j) Email regarding use of recreation ground by Damascus Youth project.

14 Speed in the village

- (a) To note the email from the 20s plenty campaign.
- (b) To discuss whether there is any other options available to council in the meantime.

15 Neighbourhood Plan

To receive an update on the plan and the start of the Regulation 14 consultation.

16 Matters raised by councillors

An opportunity for Councillors to raise matters of council business or village issues (such items to be form information only or consideration for future agenda items)

17 Appointment of new clerk

To receive an update on the recruitment of a new clerk.

18 Date of Next Meeting

The next scheduled meeting of the Council will be Tuesday 6<sup>th</sup> September 2022.