



## Sutton Courtenay Parish Council

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Tuesday 1<sup>st</sup> February 2022 commencing at 7.15pm in the Village Hall, Sutton Courtenay

*H Savery*

Mrs H Savery  
Clerk to the Council

10 Sovereign Place  
Wallingford Oxon  
OX10 9GF

Date: 27<sup>th</sup> January 2022

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- 1 Apologies for Absence  
To receive apologies for absence
- 2 Declarations of Interest
  - (a) To receive declarations of interest from Councillors on items on the agenda under consideration at this meeting
  - (b) To receive written requests for dispensations for discloseable pecuniary interests.
  - (c) To grant any requests for dispensation as appropriate
- 3 Admission of the Public & Press  
To consider whether members of the press and public should be excluded from the meeting due to the confidential nature of the item.  
  
Agenda item 25 Staff pay
- 4 Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council
- 5 Minutes of the meeting held on Tuesday 4<sup>th</sup> January 2022  
To approve the minutes as a correct record of the proceedings.
- 6 Clerk's Notes  
To receive an update on ongoing matters from the clerk.
- 7 County Councillor's Report  
To receive a report on County Council matters from Cllr. R. Webber.
- 8 District Councillor's Report  
To receive a report on District Council matters from Cllr. R. Webber.
- 9 Accounts
  - (a) To approve the payment list circulated to all members
  - (b) To appoint two Councillors to authorise payments for the coming month.

(c) To note that Cllr Willott is now an authorised signatory on the Unity Trust and Santander account and Father Morkos & Hugo Raworth on the Unity Trust account

10 Training

To authorise the following training:-

(a) Clerk – Parks, Play areas and Equipment, Sport & Fitness Areas – Cost £110.00 plus VAT

11 Asset Register and Financial Risk Assessment

(a) To review the Asset Register

(b) To review the Risk Register.

12 Policies

To receive and accept the draft Reserves Policy.

13 Planning applications

(a) Decisions on previous applications

(b) Applications for consideration at the meeting.

P21/V3509/HH (Householder) - New Chimney, loft conversion and new hard roof to existing conservatory  
2 Asquith Park

P22/V0056/HH & P22/V0057/LB - Conversion of Existing Outbuilding  
Buckridges 13 High Street

14 Reports and updates from working parties.

(a) To note and accept the notes on working groups prepared by the Clerk.

(b) Recreational amenities

To receive the written report and make any resolutions relating to the same.

(c) Arts Trail

To receive the report and make any relevant resolutions relating to the same.

(d) Planning working party

(i) To receive and accept the Terms of Reference

(ii) To receive the report.

(e) Finance and General Purposes working party

No meeting has taken place

(f) Cemetery working party

No update since previous meeting. Further plans and costings awaited.

15 HIF update

(a) Correspondence from resident to District and County Councillor raising issues.

16 Neighbourhood Plan

To receive the report from the steering group to discuss and make relevant resolutions relating to the aspirations.

17 Council documents

To consider the Schedule of Title Deeds from Freeths Solicitors and how to proceed.

- 18 Operation London Bridge  
To discuss the payment of £35 plus VAT to Vision ICT to allow them to deal with relevant website page on instigation of Operation London Bridge.
- 19 Recreation Ground  
(a) To receive the report on the weekly inspection by parish councillors.  
(b) To appoint the play area inspection person for the next month
- 20 Correspondence  
(a) Oxfordshire County Council – Local Transport and Connectivity Plan consultation  
(b) Email from Vale of the White Horse District Council regarding merging and rename of unit on Milton Park.  
(c) Correspondence regarding use of football pitches.  
(d) Email regarding Fix My Street Super User.  
(e) 2 x Email from Democratic Services regarding councillor allowances.  
(f) Email from Cllr Webber to Vale of White Horse District Council regarding Buckles Farm Planning Application.  
(g) Culham Neighbourhood Plan Public Consultation  
(h) VOWH correspondence on joint design guide.  
(i) Oxfordshire County Council - Amended TTRO for Drayton Road  
(j) Oxfordshire County Council – TTRO for footpaths and bridle ways.  
(k) Response from VOWH regarding the use of S106 funds at the village hall.  
(l) Gigaclear documentation  
(m) Email from VOWH regarding use of S106 monies by Abingdon Rugby Club.
- 21 Village Hall  
To receive the Village Hall Management Committee report and resolve as appropriate.
- 22 RWE Liaison Committee Report  
To receive a verbal report on the liaison committee meeting.
- 23 Matters raised by councillors  
An opportunity for Councillors to raise matters of council business or village issues (such items to be form information only or consideration for future agenda items)
- 24 Date of Next Meeting  
The next meeting of the Council will be Tuesday 1<sup>st</sup> March 2022.

Confidential item

- 25 Staff pay  
To consider the report prepared by the Clerk.