



Sutton Courtenay Parish Council

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Tuesday
1st March 2022

HCSavery

Mrs H Savery
Clerk to the Council

10 Sovereign Place
Wallingford Oxon
OX10 9GF

Date: 19th February 2022

- 1 Apologies for Absence
To receive apologies for absence
- 2 Declarations of Interest
 - (a) To receive declarations of interest from Councillors on items on the agenda under consideration at this meeting
 - (b) To receive written requests for dispensations for discloseable pecuniary interests.
 - (c) To grant any requests for dispensation as appropriate
- 3 Admission of the Public
To consider whether members of the press and public should be excluded from the meeting due to the confidential nature of the item.
- 4 Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
- 5 Minutes of the meeting held on Tuesday 1st February 2022
To approve the minutes as a correct record of the proceedings.
- 6 Clerk's Notes
To receive an update on ongoing matters from the clerk.
- 7 County Councillor's Report
To receive a report on County Council matters from Cllr. R. Webber.
- 8 District Councillor's Report
To receive a report on District Council matters from Cllr. R. Webber.
- 9 Accounts
 - (a) To approve the payment list circulated to all members
 - (b) To appoint two Councillors to authorise payments for the coming month.

10 Training

To approve the following training courses

(a) Clerk - Charity Law – cost £110.00 plus VAT.

11 Planning applications

(a) Decisions on previous applications

P21/V3271/HH - Variation of condition 2 (Approved Plans) in application

P21/V0254/HH

4 Town Close Sutton Courtenay

Granted: 9th February 2022

(b) Applications for consideration at the meeting.

Application for a Certificate of Lawfulness for Proposed Use or Development (CLoPUD) to upgrade the existing dewatering bays within the highways maintenance depot as set out in drawing 395020-SKA-HGN-Drayton-DR-CH-0021, used to stockpile material that is collected from highway drainage activities and tipped into existing dewatering bays, as shown on drawing 395020-SKA-HGN-Drayton-DR-CH0020, and stockpiled prior to being disposed of. Enable construction of new concrete bays which are offset further into the depot, compared with the existing and incorporate longer bay walls of precast concrete blocks. In addition, a new, easily maintainable drainage system, including a smart filter chamber, will be installed to ensure all gully waste is contained within the de-watering bay extents. Landscaping will be completed in accordance with proposals approved under permission P17/V0865/CM

Depot & Premises Divisional Surveyors Offices, Milton Road

P21/V2885/FUL - New perimeter fence against the current site boundary lines. Replace brick wall to carpark with close board fencing taken from the eastern alleyway, to be used to replace the chain link fencing to the western side of the school road entrance.

Sutton Courtenay Primary School, Bradstocks Way, Sutton Courtenay

P22/V0174/FUL - Proposed extension to workshop 2. In addition Workshop 2 is being reclad and re-roofed. Extension to hardstanding area to give access to the new extension.

Pipaway Engineering Ltd Milton Road Drayton

P22/V0260/HH - Addition of artist's garden studio

Jordans Barn Drayton Road

P22/V0320/HH - Demolish the existing rear conservatory and erect a single storey rear extension.

25 High Street Sutton Courtenay

- 12 Reports and updates from working parties.
- (a) Finance and General Purposes Working Party
To receive the recommendation on a procurement card and make any relevant resolutions
 - (b) Recreation Ground Working Party
 - (i) To approve the ASA interim invoice
 - (ii) To receive a verbal update from the working party
 - (c) Art Trail
 - (i) To approve the invoice for payment
 - (ii) To receive a verbal update from the working party.
 - (d) Planning matters Working Party
To receive a verbal update from the working party.
- 13 Annual Parish Meeting of Electors
To set the date of the Annual Parish Meeting of Electors.
- 14 Recreation Ground
- (a) To receive the quarterly play area safety reports
 - (b) To receive the report on the weekly inspection by parish councillors.
 - (c) To appoint the play area inspection person for the next month
- 15 Correspondence
- (a) Email from resident regarding Millennium Common report and draft response wording
 - (b) Minutes for the FCC/Hanson Community Liaison Group meeting of 10th January.
 - (c) Email from Vale of the White Horse District Council regarding renaming of property.
 - (d) Culham Neighbourhood plan – boundary map
 - (e) Local Transport and Connectivity plan consultation.
- 16 Neighbourhood Plan
To approve the invoice for payment.
- 17 Matters raised by councillors
An opportunity for Councillors to raise matters of council business or village issues (such items to be for information only or consideration for future agenda items)
- 18 Date of Next Meeting
The next meeting of the Council will be Tuesday 5th April 2022.