



# Sutton Courtenay Parish Council

Clerk, Miss Jennie Currie  
Sutton Courtenay Parish Council, c/o 44 Harrington Close, Newbury, RG14 2RQ  
info@suttoncourtenay-pc.gov.uk 07495 123 353

To: Cllrs Rita Atkinson (chairman), David Butler, Eileen Daw, Teresa Field, Lyn Hodder, Father Morkos, Joanna O'Callaghan, Hugo Raworth, Jason Warwick and Antony Willott.

Wednesday 30<sup>th</sup> November 2022

Dear Councillor,

You are hereby summoned to attend a meeting of Sutton Courtenay Parish Council, to be held on **Tuesday 6<sup>th</sup> December 2022** at 7.15pm in Sutton Courtenay Village Hall, for the purpose of transacting the following business.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'Jennie Currie'.

Miss J. Currie, Clerk

## AGENDA

### 1. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

### 2. Apologies for Absence

### 3. Declarations of interest from Councillors

- a) To receive declarations of interest from Councillors.
- b) To consider written requests for dispensations for disclosable pecuniary interests.

### 4. Minutes of the meetings held on Tuesday 1<sup>st</sup> November 2022 and Tuesday 15<sup>th</sup> November 2022 (enclosed)

5. **Councillor Vacancies** To co-opt a new Councillor and/or to note the Council can co-opt an individual to the vacancy

6. **HIF1 – consultation (Planning working party)** To consider requesting an extension to the deadline.

### 7. Planning applications (Planning working party) (enclosed)

a) Applications for consideration at the meeting:

P22/V2501/HH 2 High Street, Sutton Courtenay

Demolish existing conservatory. Single storey extension with pitched roof. Two new rooflights over extension. Two new rooflights over main dwelling. Minor internal alterations. Demolish & replace existing garage with pitch roof, roofing tiles to match existing.

P22/V2600/HH 100 Milton Road, Sutton Courtenay

Raising the roof of the existing bungalow to provide first floor accommodation, adding a small infill extension to the front, adding a garden room extension to the rear and replacing the existing flat roof of the garage with a pitched roof.

P22/V2592/HH 16 Appleford Road, Sutton Courtenay

Single storey rear extension with flat roof over. 2 x new rooflights. New pitched rooflight in existing roof over main dwelling.

P22/V2709/N8A Rebellion Film Studios, Milton Road, Sutton Courtenay

The installation of 2153 No. roof mounted solar PV panels of total installed capacity 882.73kWp.

R3.0156/22 Drayton Highways Maintenance Depot, Milton Road, Drayton

Retrospective application for the construction of replacement dewatering bays, with associated drainage and re-surfacing works.

b) Additional planning correspondence

**8. Neighbourhood Plan update** To consider the draft submission. (enclosed)

**9. Village Hall Allotments** To agree to sign a new tenancy agreement for a plot.

**10. Reports**

a) County Councillor's Report - Cllr R Webber

b) District Councillor's Report - Cllr R Webber

c) Parish Councillors' Reports

d) Clerk's Report

**11. Appleford Road Traffic Management** (enclosed)

**12. Youth Council** To consider a request to agree in principal to create a Youth Council

**13. Recreation Ground (Recreational Amenities working party)**

a) To receive an update on the current refurbishment work

b) To receive an update on the new outdoor gym

c) To receive an update on the new combined football / rugby goal posts

**14. Finance**

a) To approve the purchase of two SIDs, subject to a successful grant funding (enclosed)

b) To consider the draft 2023-24 budget (enclosed)

c) To approve the receipts and payment report (enclosed)

d) To appoint two Councillors to authorise the payments via the online banking platform

e) To note the reserves and budget reports (enclosed)

**The press and public are welcome to attend the meeting.**