



Sutton Courtenay Parish Council

Minutes for the Parish Council meeting held on Tuesday 5th April 2022 at the Village Hall Sutton Courtenay commencing at 7.28pm

Present: Councillors Atkinson, Butler, Daw (chair), Field, Father Morkos and Warwick
The Clerk: Helen Savery
1 Member of the public.

Prior to the meeting starting a presentation to the Council by Gigaclear had taken place along with the Annual Parish Meeting

2022/068 Apologies for absence
Apologies for absence were received from Councillors Hugo Raworth and Antony Willott.

The resignation of Councillor Merouan Hemamda was noted.

2022/069 Declarations of Interest
There were no declarations of interest.

2022/070 Admission of the Press and Public
It was proposed, agreed and
RESOLVED THAT in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items by reason of the confidential nature of the business to be transacted:

Agenda Item 17: Advice from OALC

2022/071 Public Participation
A member of the public asked for the tree work at the Village Hall to be chased up.

2022/072 Minutes of the Meetings held on Tuesday 1st March and Monday 7th March

It was **RESOLVED** THAT the minutes were approved as drawn and were signed by the Chairman.

- 2022/073 Clerk's Notes
The clerk's notes were noted. A request that the letter to the Scouts be added to the same.
- 2022/074 County and District Councillors report
Councillor Webber was not in attendance so no report was provided.
- 2022/075 Accounts
(a) The payment list was approved.
(b) Councillors Atkinson and Daw were appointed to authorise payments
(c) The Clerk's pay increase of £0.23 per hour for the financial year 2021/22 was noted.
- 2022/076 Planning Applications
- (a) Decisions on previous applications
- P21/V1224/HS - Application for Hazardous Substances Consent.
Asda Distribution Centre
Granted: 16th March 2022.
- Certificate of Lawfulness to upgrade the dewatering bays at the Depot on Milton Road was withdrawn by the applicant on 22nd March 2022.
- P22/V0320/HH - Demolish the existing rear conservatory and erect a single storey rear extension.
25 High Street
Granted 22nd March 2022
- (b) Applications for consideration at the meeting.
- P22/V0390/FUL - Demolition of existing dwelling and erection of replacement dwelling
61 Milton Road
Comment: Council has no objection
- P22/V0069/LB & P22/V0068/FUL - retrospective planning for an existing cowl around an extraction unit on the roof, and a fan duct on a stand at the back of The George pub, Sutton Courtenay.
4 Church Street Sutton Courtenay
Comment: Council has no objection
- P22/V0491/FUL - Variation of Condition 1 (approved plans) on planning application P19/V1728/RM - to improve the overlooking by adjacent neighbouring plot 37 Reserved Matters application for details of the appearance, landscaping, layout and scale of the proposed development following planning permission P18/V0069/O.
Land at Appleford Road
Comment: Council has no objection
- P22/V0677/HH - Single storey rear extension to create dining/family area; conversion (part) garage area to create utility/WC areas; first floor

front extension to create en-suite bathroom to front elevation above existing porch area.

Comment: Council has no objection
22 Frilsham Street Sutton Courtenay

Application to continue the development permitted by planning consent MW.0028/17 (modification and installation of new rail sidings) without complying with condition 2, to allow trains delivering aggregate to arrive, depart, load and unload between 6.00am and 10.30pm on Mondays to Fridays and between 7.00am and 6.30pm on Saturdays for a temporary period of five years at The Portway, Appleford Sidings, Appleford.

Comment: Council feel that the suggested periods were excessive, particularly as the extension was early in the morning and late into the evening when people would be in bed. This would be exacerbated in summer when people had their windows open.

2022/077

Reports and updates from working parties

(a) Recreational amenities working party

- (i) A verbal report was given by Councillor Atkinson - Quotes for repairs and graffiti removal on the skate park were still awaited. Appropriate wording for the skate park signage was awaited before quotations could be obtained.

The cost of the MUGA posts to be removed had been quoted at £600. Further quotations to be sought.

- (ii) Following written confirmation from 7 councillors that the council could reconsider a resolution within six months of being made. It was discussed and

RESOLVED THAT the S106 warehouse allocation be changed as £20,000 for footpaths to be re-allocated to the recreation ground upgrade project and the reallocation of some or all of the £40,000 allocated to the southern end recreation facilities project to be reallocated to the recreation ground upgrade project. Such amounts to be replaced with future CIL allocations due to the Council.

- (iii) It was discussed and

RESOLVED THAT the 3rd party funding in the sum of £10,750 be paid to FFC Environment.

(b) Planning Working Party

- (i) A verbal report was provided. This confirmed that the Stage 2 letter in relation to Sutton Courtenay East site had been sent to the Vale of the White Horse District Council. The HIF application has been heard by the Cabinet and the plans are likely to be change although the location is unlikely to change. The Planning working party will look into the 5 Parish Joint Committee work and report back. It has been agreed that no further work will be done until the County Council confirm the situation further.

- (ii) It was discussed and

RESOLVED THAT the Stage 1 invoice for £166.67 be approved for payment.

2022/078 Recreation Ground
(a) The report was received – there is more graffiti on site but none is offensive
(b) Cllrs Atkinson, Butler and Daw agreed to carry out the relevant inspections.

2022/079 Correspondence
(a) Correspondence from National Grid regarding footpath/bridleway closure dates – noted
(b) Correspondence from resident regarding bus stop and e-scooters – clerk to take up the issue of the bus stop with OCC as S106 is available. With regards to the issue of e-scooters council had no remit to deal with the same.

2022/080 Dog Waste Bins
The report was considered and it was
RESOLVED THAT Shield Group be requested to take over the dog bin emptying contract.

2022/081 Matters raised by Councillors
Councillor Butler raised the issues of replacing or maintaining the posts on the village green in time for the Jubilee Picnic. The clerk confirmed there was no budget as this had been discussed as a possible Art Trail project. Council confirmed that it would consider the request. Councillor Butler agreed to look into what needed doing.

Councillor Atkinson confirmed that with regards to the Arts Trail, the Village Map was nearing completion.

Councillor Atkinson requested that the Neighbourhood Plan be added as an agenda item for the next meeting.

It was confirmed that Councillors Butler and Atkinson will meet with Gigaclear in relation to village hall needs. The clerk is to chase the detailed coverage map as soon as possible.

2022/082 Date of Next meeting
The date of the next meeting was confirmed as Tuesday 3rd May 2022.

2022/083 The Chairman moved in accordance with standing order 3d that in view of the confidential nature of the business about to be transacted it was advisable in the public interest that the public be temporarily excluded and they should be instructed to withdraw. It was agreed and
RESOLVED THAT in view of the confidential nature of the business about to be transacted, that the public and press be temporarily excluded to permit discussion on OALC advice.

2022/084

OALC advice

Council discussed the report prepared by the clerk which incorporated the advice from Oxfordshire Association of Local Council. It was agreed and

RESOLVED THAT the suggested resolutions 2 and 3 were agreed with a timescale of 28 days. Resolution 1 would be dealt with once the paperwork is to hand.

Signed.....
Chair

Dated.....