



## Sutton Courtenay Parish Council

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Tuesday 4<sup>th</sup> January 2022 at Sutton Courtenay Village Hall, commencing at 7.15pm.

*H Savery*

Mrs H Savery  
Clerk to the Council

10 Sovereign Place  
Wallingford Oxon  
OX10 9GF

Date: 22<sup>nd</sup> December 2021

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- 1 Apologies for Absence  
To receive apologies for absence
- 2 Declarations of Interest
  - (a) To receive declarations of interest from Councillors on items on the agenda under consideration at this meeting
  - (b) To receive written requests for dispensations for discloseable pecuniary interests.
  - (c) To grant any requests for dispensation as appropriate
- 3 Admission of the Public  
To consider whether members of the press and public should be excluded from the meeting due to the confidential nature of the item.
- 4 Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council
- 5 Co-option of Councillor  
To consider the applications for co-option onto the Council.
- 6 Emergency Scheme of Delegation  
To discuss a scheme of delegation to allow the clerk, in consultation with a quorum of councillors via email, to continue the work of the Council in the event of Council meetings being unable to be held due to Covid-19 restrictions.
- 7 Minutes of the meeting held on Tuesday 7<sup>th</sup> December 2021  
To approve the minutes as a correct record of the proceedings.
- 8 County Councillor's Report  
To receive a report on County Council matters from Cllr. R. Webber.
- 9 District Councillor's Report  
To receive a report on District Council matters from Cllr. R. Webber.
- 10 Accounts

- (a) To approve the payment list circulated to all members
- (b) To appoint two Councillors to authorise payments for the coming month.
- (c) To receive and note the account for the year to date
- (d) To receive and note the budget monitoring document for the year to date.
- (e) To receive and note the bank reconciliation for quarter 3.

11 Planning applications

- (a) Decisions on previous applications
- (b) Applications for consideration at the meeting.

P20/V3101/FUL – Amendment No 1

Demolition and removal of 3 no. storage units and the erection of new single storey storage unit.(as amended by plans and Flood Risk Assessment received 9 December 2021).

Buckles Yard Drayton Road Sutton Courtenay Buckles Yard OX14 4AJ

12 Reports and updates from working parties.

To consider memberships of working parties given the number of councillor changes.

Cemetery working party

- (a) To receive the report from the working party.
- (b) To review and, if appropriate, resolve to accept the proposed plan for the next phase of the cemetery upgrade.
- (c) To note the costings proposals for the same.

Footpaths and Landfill Restoration Working Party

To consider the membership of the same and discuss whether the same to be disbanded for the time being. To consider suggesting to non councillor members that they form a community group exclusive to the council to look into the footpaths in the village.

Recreational Amenities Working Party

To receive a verbal report from the working party and note:-

- (a) Plans have been circulated to Councillors
- (b) A grant application has been made to FCC Communities Foundation
- (c) A face to face consultation with the public has been set for Saturday 22<sup>nd</sup> January 2022.

Planning working party

To consider the formation of a planning working party to allow work on major planning applications to be carried out between meetings and recommendations to be made to Full Council.

13 Vale of White Horse Planning application.

- (a) To resolve whether the council wishes to take planning advice on making a formal complaint to the Vale with regard to the process followed for the Hobbyhorse North application following the response to David Johnston MP and document prepared by Robin Draper.
- (b) to resolve an initial figure for the cost of seeking initial professional advice on the same.

14 HIF update

To receive the report on the HIF1 application.

15 Neighbourhood Plan

To approve the Bluestone invoice.

- 16 Recreation Ground  
(a) To receive the report on the weekly inspection by parish councillors.  
(b) To appoint the play area inspection person for the next month
- 17 Millennium Common  
To receive the report from the Millennium Common Management Company and decide on a response to the resident in relation to the same.
- 18 Village Hall  
To discuss the email from the Village Hall Management Committee and decide if Council wishes to see if the funds can be released by the developer for use on the Village Hall.
- 19 Correspondence  
(a) Correspondence from Oxfordshire County Council regarding 20s plenty campaign  
(b) Email from Vale of White Horse District Council regarding village deep clean in February 2022.  
(c) Correspondence from RWE regarding return to face to face liaison meetings.  
(d) Correspondence from VOWH DC regarding next year's Community Governance Review.  
(e) Email received from resident and clerk's response regarding obstacles on grass verges.  
(f) Email from Monitoring Officer regarding new arrangements on Code of Conduct allegations.  
(g) information on Abingdon Upon Thames Neighbourhood Plan consultation.  
(h) Email from resident regarding learner HGV drivers in the village.  
(i) Various emails from resident regarding tree roots.  
(j) Harwell Site Stakeholders Group – notice of annual report and consultation on Business Plan  
(k) Letter regarding planned footpath closures in the area. The clerk has liaised and is hoping to receive confirmed dates of closures prior to the closure happening.  
(l) TTRO – Drayton Road and Milton Road.  
(m) LLC update December 2021
- 20 Matters raised by councillors  
An opportunity for Councillors to raise matters of council business or village issues (such items to be form information only or consideration for future agenda items)
- 21 Date of Next Meeting  
The next meeting of the Council will be Tuesday 1<sup>st</sup> February 2022.