



# Sutton Courtenay Parish Council

Clerk, Miss Jennie Currie  
Sutton Courtenay Parish Council, c/o 44 Harrington Close, Newbury, RG14 2RQ  
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To: Cllrs Rita Atkinson (chairman), Robert Dalby, Teresa Field, Paul Galliver, Lyn Hodder, Father Morkos, Joanna O'Callaghan, Hugo Raworth, Jason Warwick and Fiona Wolveridge.

Thursday 30<sup>th</sup> November 2023

Dear Councillor,

You are hereby summoned to attend a meeting of Sutton Courtenay Parish Council, to be held on Tuesday 5<sup>th</sup> December 2023 at 7.15pm in **Sutton Courtenay Village Hall**, for the purpose of transacting the following business.

Yours sincerely,

Miss J. Currie, Clerk

## AGENDA

### 1. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council

### 2. Apologies for Absence

### 3. Declarations of interest from Councillors and requests for dispensations

### 4. Minutes of the meeting held on Tuesday 21<sup>st</sup> November 2023 (enclosed)

### 5. Co-option of a Councillor to the single vacancy

### 6. Planning applications (enclosed)

#### a) Applications for consideration at the meeting:

P23/V2576/O - Entree Global Services, Appleford Road, Sutton Courtenay

Outline planning application with all matters reserved except for access for the redevelopment of 2morrow Court for residential purposes.

P23/V2574/HH - 57 Milton Road, Sutton Courtenay

Roof extension to provide first-floor accommodation and a single-storey rear extension.

#### b) Additional planning correspondence

### 7. HIF1 update

### 8. Hobbyhorse Lane appeal update

### 9. Reports

a) County Councillor's Report - Cllr R Webber

b) District Councillor's Report - Cllr R Webber

c) Parish Councillors' Reports

d) Clerk's Report

### 10. Art Trail update (S106 funded)

### 11. Neighbourhood Plan update

**12. Street furniture**

To consider ideas for future uses of the ex-BT phone box on the High Street (enclosed)

**13. Recreation Ground**

To review the fortnightly checks

**14. Rights of Way S106 Project update****15. Traffic management**

- a) To report on the current locations and equipment
- b) To consider additional locations for SID poles

**16. Policies**

To consider the first draft of the Parish Council Plan (to follow)

**17. Consultations**

- a) Oxfordshire County Council Lane Rental Scheme (enclosed)
- b) Sutton Courtenay 20mph Speed Limit, Oxfordshire County Council (enclosed)
- c) Joint Local Plan, Vale of the White Horse District Council (enclosed)

**18. Working Parties and Outside Bodies**

To consider a response to FCC regarding bridleway 373-24-30 (enclosed)

**19. Finance**

- a) To adopt the NALC revised salary scale for the Clerk for 2023-24 together with back dated pay to April
- b) To review the 2023-24 interim internal auditor's report (enclosed)
- c) To consider quotes for cyber insurance (to follow)
- d) To approve the receipts and payment report (to follow)
- e) To appoint two Councillors to authorise the payments via the online banking platform
- f) To note the budget and reserves reports (to follow)

**20. 2024-25 Draft budget**

- a) To consider quotes for accounting software (enclosed)
- b) To consider the draft budget for 2024-25 (enclosed)
- c) To consider the precept for 2024-25

**The press and public are welcome to attend the meeting.  
If you require a copy of the papers marked enclosed/to follow please contact the Clerk.**