



Sutton Courtenay Parish Council

Clerk, Miss Jennie Currie
Sutton Courtenay Parish Council, c/o 44 Harrington Close, Newbury, RG14 2RQ
info@suttoncourtenay-pc.gov.uk 07495 123 353

To: Cllrs Rita Atkinson (chairman), Robert Dalby, Teresa Field, Lyn Hodder, Father Morkos, Joanna O'Callaghan, Hugo Raworth, Jason Warwick and Fiona Wolveridge.

Thursday 31st August 2023

Dear Councillor,

You are hereby summoned to attend a meeting of Sutton Courtenay Parish Council, to be held on Tuesday 5th September 2023 at 7.15pm in Sutton Courtenay CoE Primary, for the purpose of transacting the following business.

Yours sincerely,
Miss J. Currie, Clerk

AGENDA

1. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council

2. Apologies for Absence

3. Declarations of interest from Councillors and requests for dispensations

4. Minutes of the meetings held on Tuesday 4th July and Thursday 10th August (enclosed)

5. Co-option of Councillors to the two vacancies

6. Complaint regarding the new bench in Frilsham Street (enclosed)

7. Planning applications (enclosed)

a) To note the planning matters considered during the summer break under delegated authority

b) Applications for consideration at the meeting:

P23/V1911/A - 143 Park Drive, Milton Park

Exterior illuminated sign to be installed on front elevation.

P23/V1804/HH - 90 Milton Road

Removal of existing rear projection and construction of a single storey rear extension.

P23/V1875/HH - 20 Appleford Road

Side infill extension to match existing rear extension. Materials to match existing extension.

2 x new rooflights over.

c) Additional planning correspondence

8. HIF1 update

9. Hobbyhorse Lane appeal update

10. Reports

a) County Councillor's Report - Cllr R Webber

b) District Councillor's Report - Cllr R Webber

c) Parish Councillors' Reports

d) Clerk's Report

11. Art Trail update

a) To review the licence agreement with Milton Park (enclosed)

12. Neighbourhood Plan update

- a) To consider the response to the clarification questions (enclosed)

13. Open spaces

- a) Donation of oak saplings (enclosed)
- b) Cutting of the meadow to the south of the cemetery (Cllr Warwick)
- c) Review of current grass cutting service
- d) To consider a quote for cleaning of the War Memorial (to follow)

14. Recreation Ground

- a) To consider a request for Sutton Courtenay Football Club (enclosed)
- b) To review the fortnightly checks
- c) To consider the outstanding issues with Kompan Ltd
- d) To consider the quotes for repairs to the skate park (enclosed)

15. Rights of Way S106 Project update

16. Bench and memorial policy

To consider the draft bench and memorial policy (to follow)

17. Consultation: Landscape Character Assessment (enclosed)

18. Finance

- a) To consider the insurance renewal specification and quote (enclosed)
- b) To consider a quote to remove the High Street phone box (enclosed)
- c) To consider reappointing Mike Platten, April Skies accounting as the internal auditor for 2023/24 (enclosed)
- d) To consider whether the District Council should retain CIL contribution for the forthcoming year
- e) To approve the receipts and payment report (to follow)
- f) To appoint two Councillors to authorise the payments via the online banking platform
- g) To note the budget and reserves reports (to follow)

The press and public are welcome to attend the meeting.