



## Sutton Courtenay Parish Council

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Tuesday 7<sup>th</sup> December 2021

*H Savery*

Mrs H Savery  
Clerk to the Council

10 Sovereign Place  
Wallingford Oxon  
OX10 9GF

Date: 1<sup>st</sup> December 2021

---

- 1 Apologies for Absence  
To receive apologies for absence
- 2 Declarations of Interest
  - (a) To receive declarations of interest from Councillors on items on the agenda under consideration at this meeting
  - (b) To receive written requests for dispensations for discloseable pecuniary interests.
  - (c) To grant any requests for dispensation as appropriate
- 3 Admission of the Public  
To consider whether members of the press and public should be excluded from the meeting due to the confidential nature of the item.
- 4 Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council
- 5 Applications for co-option to the Council  
To consider the two applications for co-option onto the Parish Council to fill two vacancies on the council.
- 6 Minutes of the meeting held on Tuesday 2<sup>nd</sup> November 2021  
To approve the minutes as a correct record of the proceedings.
- 7 County Councillor's Report  
To receive a report on County Council matters from Cllr. R. Webber.
- 8 District Councillor's Report  
To receive a report on District Council matters from Cllr. R. Webber.
- 9 Accounts
  - (a) To approve the payment list circulated to all members
  - (b) To appoint two Councillors to authorise payments for the coming month.

10 Budget for the financial year 2022/23

To consider the draft budget and the accompanying report and recommendation from the budget setting meeting and

- (a) Decide whether any amendments are required to that option
- (b) Resolve to accept the budget as drawn or as amended above.
- (c) Resolve that any monies remaining from the 2021/22 budget be transferred to general reserves
- (d) To resolve the level of precept required for the year 2022/2023

11 HIF Application

To receive a verbal report on the meeting about the HiF project with representatives from neighbouring villages on November 15th.

To discuss and resolve as appropriate:

- (a) whether or not Sutton Courtenay wish to continue to participate in the coalition to oppose the development. If so, to appoint representatives.
- (b) whether or not to contribute towards the cost of legal fees and the costs of employing relevant experts to assist and, if so, to agree a level of initial contribution.

12 Planning applications

(a) Decisions on previous applications

P21/V1276/HH & P21/V1277/LB - Proposed extension to existing kitchen and demolition of existing sheds and construction of a new garden shed & potting shed (as amended by plans and additional information submitted on the 06th July 2021, 14th July and 21st October 2021)  
37 High Street  
Granted: 21st October 2021

P20/V1749/FUL - S73 - Variation of condition 1 attached to Reserved Matters permission P14/V2061/RM to substitute approved plans with amended plans (as amended by plans omitting the western portion of the site received 7 September 2021, and as amplified by agent response to consultees and public open space plans received 9 March 2021).

Land to the south of Appleford Road Sutton Courtenay

Refused: 26<sup>th</sup> October 2021

Refusal reasons – enclosed areas and smaller gardens result in poor living conditions, does not meet landscaping policy requirements, modelling suggested that the increase in traffic which would be dangerous, no contribution to public transport improvements.

P21/V2650/HH- Demolition of existing detached garage and store. Erection of extension to form attached garage with room in roof and a ground floor bedroom and study.

71 High Street Sutton Courtenay

Granted: 9<sup>th</sup> November 2021

P21/V2043/FUL & P21/V0244/A - Installation of external signage, car park entrance barrier, yard entry gates, chiller compound and CCTV system.

Simon Hegele Logistics 120 Didcot Quarter

Granted: 9<sup>th</sup> November 2021

P21/V2440/O – land to the rear of Buckridges Farm

Outline application for the erection of three dwellings and garages with access provided by existing access track from High Street.(Additional contamination information received 27 September 2021) (Reptile report received 4 October 2021) (Updated tracking plan received 17 November 2021)  
Granted with conditions: 17<sup>th</sup> November 2021

P19/V0580/HH and P19/V0581/LB - Demolition of rear projection. Erection of new two and single storey extension. Insertion of new window on west elevation. Removal of brick wall.  
Granted: 26<sup>th</sup> November 2021

P21/V2761/HH - Proposed replacement roof, side dormer window and roof window to front elevation.  
11 Frilsham Street  
Granted: 29<sup>th</sup> November 2021

(b) Applications for consideration at the meeting.

R3.0138/21 – new river crossing and associated works  
Documents can be located at

<https://myeplanning2.oxfordshire.gov.uk/Planning/Display/R3.0138/21?cuuid=30D19509-F210-4455-9548-C1386A6C322D#undefined>

P21/V3271/HH - Variation of condition 2 (Approved Plans) in application  
P21/V0254/HH Proposed two storey side extension  
4 Town Close

(c) Correspondence received on planning applications

P21/V2440/O – land to the rear of Buckridges.

- 13 Correspondence from David Johnston  
To consider the correspondence with David Johnston regarding planning applications and decide whether the approach suggested should be carried out.
- 14 Reports and updates from working parties.  
To consider memberships of working parties given the number of councillor changes.
- Cemetery working party  
(a) To receive the report from the working party.  
(b) To review and, if appropriate, resolve to accept the proposed plan for the next phase of the cemetery upgrade.  
(c) To note the costings proposals for the same.
- Footpaths and Landfill Restoration Working Party  
To consider the membership of the same and discuss whether the same to be disbanded for the time being. To consider suggesting to non councillor members that they form a community group exclusive to the council to look into the footpaths in the village.
- Recreational Amenities Working Party  
To receive a verbal report from the working party and note:-  
(a) Plans have been circulated to Councillors  
(b) A grant application has been made to FCC Communities Foundation  
(c) A face to face consultation with the public has been set for Saturday 22<sup>nd</sup> January 2022.

- 15 Training for the clerk  
To confirm that the clerk may attend the Experienced Clerk Training in January at a cost of £55.00 plus VAT.
- 16 Milton Park Community Liaison Group meeting  
To receive the draft minutes and accompanying documentation from the meeting dated 12<sup>th</sup> October 2021.
- 17 Recreation Ground  
(a) To receive and note the quarterly playground inspection report.  
(b) To receive the report on the weekly inspection by parish councillors.  
(c) To appoint the play area inspection person for the next month
- 18 Correspondence  
(a) Correspondence from Oxfordshire County Council regarding 20s plenty campaign  
(b) Email from Vale of White Horse District Council regarding village deep clean in February 2022.  
(c) Letter from resident regarding proposal for preventing continued planning applications.  
(d) Response from Civil Parking Enforcement regarding enforcement of parking at junctions.  
(e) Notes from Parish Transport Representatives Meeting dated 12th October 2021.  
(f) VOWH Press release regarding new Chair for the Didcot Garden Town Advisory Board.  
(g) Correspondence from RWE regarding return to face to face liaison meetings.  
(h) Correspondence from VOWH DC regarding next year's Community Governance Review.  
(i) Email received from resident and clerk's response regarding obstacles on grass verges.  
(j) Report from Millennium Common Management Company in response to resident's queries.  
(k) Email from Monitoring Officer regarding new arrangements on Code of Conduct allegations.  
(l) information on Abingdon Upon Thames Neighbourhood Plan consultation.
- 19 Matters raised by councillors  
An opportunity for Councillors to raise matters of council business or village issues (such items to be form information only or consideration for future agenda items)
- 20 Date of Next Meeting  
The next meeting of the Council will be Tuesday 4th January 2022.