



Sutton Courtenay Parish Council

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Tuesday 2nd March 2021 at 7.15pm (following the presentation to council) virtually, via Zoom Meetings.

H Savery

Mrs H Savery
Clerk to the Council

10 Sovereign Place
Wallingford Oxon
OX10 9GF

Date: 24th February 2021

Prior to the start of the meeting, a presentation will take place by Vic Angell of TFA Engagement Limited in relation to a proposed planning application at the former Didcot A Power Station Site.

- 1 Apologies for Absence
To receive apologies for absence
- 2 Declarations of Interest
 - (a) To receive declarations of interest from Councillors on items on the agenda under consideration at this meeting
 - (b) To receive written requests for dispensations for discloseable pecuniary interests.
 - (c) To grant any requests for dispensation as appropriate
- 3 Admission of the Public
To consider whether members of the press and public should be excluded from the meeting due to the confidential nature of the item.

Agenda item 29
Agenda item 30
- 4 Minutes of the meeting held on Tuesday 2nd February 2021
To approve the minutes as a correct record of the proceedings
- 5 Minutes and related paperwork of previous meetings since February 2021
To resolve that the clerk should arrange to drop off paperwork for all meetings approved by Council since the move to virtual meetings in March 2021 for signature by the Chairman.
- 6 Clerks Notes
To note the updates on ongoing matters.
- 7 Public Participation
An opportunity for the public to bring parish matters to the attention of the Council
- 8 County Councillor's Report

To receive a report on County Council matters from Cllr. R. Webber.

9 District Councillor's Report

To receive a report on District Council matters from Cllr. R. Webber.

10 Matters raised by the Councillors for information

11 Planning applications

(a) Decisions on previous applications

P19/V1728/RM – Heritage Gate, Appleford Road – amendments to original planning permission. This application was referred to committee. Concerns were raised over the accessibility of the site to the rest of the village. The committee agreed to defer their decision until such time as the applicant has liaised with the Millennium Common Management Committee regarding possible access to the village via the common. This has since been turned down by the Committee. Comments will be able to be made by the Parish Council if/when the developer submits further application details.

P20/V3337/HH – Loft Conversion
49 Lady Place, Sutton Courtenay
Granted: 12th February 2021

(b) Applications dealt with prior to the meeting

P21/V0136/HH - Proposed single storey extension for new study, entrance porch an extension to existing dining room
83 Drayton Road
Comments: Council has no objection.

P21/V0077/FUL - Variation of condition 2 (approved plans - elevational amendment to increase ridge height from 8.734m to 9.006m) on application P20/V2047/FUL. Variation of condition 2 (approved plans - to allow minor elevational amendments and the inclusion of a raised patio) and conditions 3 - materials, 9 - landscaping details and 11 - boundary treatments on application ref. P19/V1992/FUL. (As amended by plans and documentation received 13 October 2020, 9 November 2020 and 26 November 2020). Demolition of a pair of semi-detached cottages & outbuildings & construction of a new detached dwelling & detached garage.
3 Mill Lane
Comments: Council has no objection.

P21/V0214/HH (Householder) - Demolish existing conservatory. Proposed entrance porch. Roof modified for large front dormer and rear double gable roof extension
Mill Cottage Appleford Road
Comments: Council has no objection

(c) Applications for consideration at the meeting

P21/V0167/FUL - Hybrid planning application consisting of a) Full Planning Application for the erection of a single storey 8,692 m² Data Centre building (containing data halls, associated electrical and AHU Plant Rooms, loading bay, maintenance and storage space, office administration areas and screened plant

at roof level), emergency generators and emission stacks, diesel tanks and filling area, electrical switchroom, a water sprinkler pump room and storage tanks, a gate house / security building, MV substation, site access, internal access roads, drainage infrastructure, hard and soft landscaping and b) Outline Planning Application for the erection of a two storey 20,800 m² Data Centre building (containing data halls, associated electrical and AHU Plant Rooms, loading bay, maintenance and storage space, office administration areas and screened plant at roof level), emergency generators and emission stacks, diesel tanks and filling area, electrical switchroom, a water sprinkler pump room and storage tanks; details of appearance will be reserved, along with hard landscaping immediately around the building.

Land at Former Didcot A Power Station Milton Road Didcot

P21/V0254/HH - Proposed two storey side extension
4 Town Close Sutton Courtenay

P21/V0305/FUL - Single storey modular classroom unit
Sutton Courtenay Primary School Bradstocks Way

P21/V3234/HH –1½ storey rear extension – amended plans
46 High Street
(Previous comment: No objection)

- 12 Financial Regulations
To approve and adopt the financial regulations prepared by the Clerk to take into consideration the move to online banking.
- 13 Accounts
 - (a) To receive and approve accounts for payment as per list circulated for members.
 - (b) To appoint the two councillors to authorise the above payments.
- 14 Internal Audit
To note and review the report from the internal audit review working party.
- 15 Asset Register
 - (a) To review the Council's register of assets.
 - (b) To review the Council's asset risk assessment.
- 16 Call for Sites
To review the Call for sites information received from Vale of White Horse District Council.
- 17 Annual Parish meeting
To agree a date for the annual parish meeting.
- 18 Recreation Ground
 - (a) To receive a report from the recreation ground working party
 - (b) To receive the play area quarterly inspection reports.
 - (c) To receive the report on the weekly inspection by parish councillors.
 - (d) To appoint the play area inspection person for the next month.
- 19 Neighbourhood Plan
 - (a) To review the Novell Tullett invoice and approve payment of the same from the reserves held (approval for work resolved by Council 7th October 2020)

(b) To receive information from Councillor Atkinson on the Abingdon Flood Relief Scheme.

20 Correspondence

(a) Email received from resident regarding replacement trees on the area of land at All Saint's Lane.

(b) Agenda and quarter 4 report for Harwell SSG meeting on 11th March 2021.

(c) LLC update for February 2021.

(d) Local Transport Plan Vision consultation.

(e) Letter from resident regarding footpaths in the area.

(f) Letter from Sutton Courtenay Primary School regarding various matters.

21 Meeting with Oxfordshire County Council regarding the HIF road and bridge

To receive a report on the above meeting which took place on Thursday 4th February 2021.

22 Meeting with Milton Park Liaison Committee

To receive a report on the meeting with Milton Park Liaison Committee regarding recreational facilities within the village which took place on Friday 12th February 2021.

23 Meeting with Appleford Parish Council regarding the proposed bridge and river crossing

To receive a report on the meeting with Appleford Parish Council which took place on Friday 26th February 2021.

24 Posts on Village Green

To consider correspondence and photographs relating to the condition of the posts on the village green.

25 Links on the website

To discuss the possibility of adding "useful links" to other websites on the Parish Council website.

26 Footpaths

To discuss the formation of a potential working party in relation to the state and upkeep of the footpaths in the village. If agreed, to decide which councillors wish to be on the working party.

27 Items for Sutton Courtenay news

To consider items for inclusion in the Sutton Courtenay News.

28 Date of Next Meeting

The next meeting of the Council will be Tuesday 6th April 2021

29 Death of a Senior National Figure Policy/protocol

This should be in place. Council to consider what protocol should be in place.

30 Council land

To discuss land owned by the Council.