



Minutes for the Parish Council Meeting held on Tuesday 5th January 2021 virtually via Zoom meetings commencing at 7.15pm

Present: Cllrs Michael Jenkins (chair), Rita Atkinson, David Butler, Jennifer Corrigan, Eilleen Daw, Simon Lazare joined by District and County Councillor Richard Webber

Clerk: Helen Savery

5 Members of the Public

- 2021/001 Apologies for absence
Apologies were received from Councillors Teresa Field and Merouan Hemamda.
- 2021/002 Declarations of Interest
(a) Councillor Atkinson declared an interest in agenda Item 15(c) planning application relating to West Wilden, 11 Brook Street
(b) There were no written dispensations
(c) There were no written requests to be granted.
- 2021/003 Admission of the Public
There were no items deemed to be of a confidential nature to require the exclusion of the press or public.
- 2021/004 Minutes of the Meetings held on Tuesday 1 December 2020 and Tuesday 8 December 2020
The minutes of both meetings were approved as a correct record of the proceedings. They will be signed by the Chairman at the next physical meeting of the Council.
- 2021/005 Public Participation
One member of the public mentioned the comments regarding “go slow for horses” mentioned at the meeting held on Tuesday 1 December and stated that if the bridlevays were in better condition then fewer riders would be on the highways.

A resident mentioned that a sign has been removed at Christchurch Lane where it joins with Hobbyhorse Lane. This has already been reported to the clerk who will write to the relevant authority.
- 2021/006 Clerk’s Notes
These were noted.

In the absence of Councillor Webber, agenda items 7 and 8 were deferred until later if he joined the meeting later.
- 2021/007 Planning Permission requirement enforcement
The clerk is to chase for the Enforcement Notice and is also to write to the Countryside Access Forum to see if the Forum can assist with this matter. Councillor Lazare to provide relevant details.

- 2021/008 Footpaths
- (a) The letter from OCC countryside in relation to footpaths in Sutton Courtenay was noted. The clerk to continue to press for a response. The Head of Services to be contacted copying in Councillor Webber and Countryside Access Forum.
 - (b) The letter regarding the DMMO was noted. A request for confirmation on the choice of the 18 year period defined therein is to be made.
 - (c) The letter from Appleford Parish Council was noted. It was agreed that a meeting should be arranged after the next meeting with Oxfordshire County Council in relation to the new Thames Bridge.

2021/009 Highway Maintenance Planning Meeting
Council agreed that the list proposed by Councillor Lazare should be forwarded, subject to the High Street approach being more holistic. Councillors to let the clerk have any further suggestions as soon as possible.

2021/010 Drayton Road Buildout
The clerk is to confirm whether the meeting with OCC is still to take place given the change in guidance since the meeting was set. If to take place Councillor Butler Jenkins and Daw will attend. Councillor Field to be asked to attend given her association with the area.

During the above item, District and County Councillor Webber joined the meeting.

2021/011 Matters raised by the Councillors for information
Councillor Lazare raised that FCC have done work to footpath 7 in that they have removed the pipework and cut back vegetation.

Councillor Butler had noted comments on the removal of the old bin at the recreation ground and wondered whether it could be cut out. The clerk is to check.

Councillor Corrigan mentioned that the paths in Sutton Courtenay were impassable in many places.

Councillor Atkinson wondered if the residents who had assisted with the questions relating to the proposed bridge would be able to attend the meeting with the County Council. The clerk to request this.

Councillor Daw mentioned the number of dogs on the rec ground. The clerk is to remind walkers of the pathway which runs around the outside. It was noted that this was in a poor state of repair.

Councillor Lazare mentioned that there was gravel available from Hansen and a local farmer had offered the use of machinery if required (although it may be too large), which may be used for the upgrade of the path. He is to contact Hansen and see if some could be retained until the weather improved enough for works to be done.

2021/012 County and District Councillor's report
Councillor Webber confirmed that he has a one to one meeting with the Public Rights of Way Officer regarding the footpaths and would report back at the February Council meeting. Council requested that the Countryside Access Forum be included in correspondence.

Councillor Webber mentioned that 20mph speed limits were being considered in all villages. If people have suggestions as to where it would be appropriate for these limits to be, let him know.

Small business grants are available for business affected by Covid. The District Council should be contacted for advice in relation to the same.

2021/013 Police Matters/Neighbourhood Action Group Matters.
There were none reported.

2021/014 Planning applications

(a) Decisions on previous applications.

P20/V2047/FUL - Variation of condition 2 (approved plans - to allow minor elevational amendments and the inclusion of a raised patio) and conditions 3 - materials, 9 - landscaping details and 11 - boundary treatments on application ref. P19/V1992/FUL. (As amended by plans and documentation received 13 October 2020, 9 November 2020 and 26 November 2020). Demolition of a pair of semi-detached cottages & outbuildings & construction of a new detached dwelling & detached garage.
3 Mill Lane Sutton Courtenay
Approved: 27th November 2020

P20/V0395/HH - Retrospective application for planning permission for a 1,880mm high by 18.5m close board boundary fence at the rear curtilage of a listed building.
4-5 The Green Sutton Courtenay Abingdon OX14 4AE
Withdrawn by applicant: 8th December 2020

P20/V1916/FUL - Retrospective planning permission for the retention of Agricultural Access Track.
95 Drayton Road Sutton Courtenay Abingdon OX14 4HB
Withdrawn by applicant: 8th December 2020

P20/V2552/LB - re-paint the existing swing sign, change the name to The George (referring to George Orwell) which was the original name of the public house. To paint over (in cream/off white heritage colours) the beams above the front door to allow a traditional hand painted sign of the pubs name directly onto the pub wall.
4 Church Street Sutton Courtenay Abingdon OX14 4NJ
Approved: 7th December 2020

P20/V2086/LB - Replacement of three wooden windows that have rotted/ are rotting on a like for like basis
The Limes 76 High Street
Approved: 9th December 2020

(b) Applications dealt with prior to the meeting

P20/V2934/HH: Replacement single storey rear roof with the insertion of a roof lantern, external render and timber cladding, new windows and doors throughout and the insertion of wider new rear glazed doors at the rear ground floor level.
5 Chapel Lane Sutton Courtenay

Comments: Council has no objection

P20/V2948/LB - Retrospective planning consent for uPVC double glazing windows in the rear of the properties late seventies extension.

4-5 The Green

Comment: Given that the windows cannot be seen from the The Green and that no neighbours have complained during the period in which they have been installed, Council have no objection but would suggest a relevant clause is inserted that they must return to wooden frames when replaced in the future.

P20/V2076/FUL Variation of conditions 2 - approved drawings and 3 - external materials on application ref. P18/V1714/FUL Variation of Condition 2 (approved plans) of planning permission P18/V0647/FUL to change elevations and layout to optimise the site. (Variation of Condition 2 (approved plans) of planning permission P16/V1111/FUL to change the location of the houses. (Erection of 3 detached dwelling houses with associated landscaping, access and car parking)

Units 1 & 2 High Court Drayton Road

Comment: Council has no objection

P20/V3052/HH - Extension to existing dropped kerb

98 Milton Road

Comments: Council has no objection

P20/V2899/RM - Approval of reserved matters - access, appearance, landscaping, layout and scale for the erection of an employment unit (Use Class B1(c)/B2/B8) with ancillary offices, including new vehicular and pedestrian access, HGV and car parking, servicing, external lighting, landscaping, infrastructure and associated works pursuant to outline planning permission P19/V1471/FUL dated 15th October 2019

Unit A2 Signia Park

No objection on the reserved matters relating to this application. The council's comments in relation to the original application as a whole remain as stated at the time.

(c) Applications considered at this meeting

P20/V2967/LB (Listed Building Consent) - Replace all windows with double glazed windows maintaining the same size, shape, character and style of each window but not maintaining the same colour to the front. Replace rear double doors with timber casement without decorative glazing bars and remove cat flap

20 High Street

Comment: Council has no objection

Here Councillor Atkinson having declared an interest left the meeting

P20/V3183/HH – Extension to existing garden store

West Wilden 11 Brook Street Sutton Courtenay

Comment: District Councillor to be asked to call in the application due to the size appearing to be excessively large for a residential property.

Here Councillor Atkinson rejoined the meeting

P20/V3234/HH 1½ storey rear extension

46 High Street Sutton Courtenay

Comment: Council has no objection

2021/015

New Litter bins at Tyrells Way and Mill Lane

The Clerk is to proceed to obtain the land owners permission to place the bins.

2021/016

Recreation Ground

(a) The play area has been inspected and no there are no changes.

(b) Councillors Daw and Atkinson will continue to inspect

(c) A short discussion took place and it was agreed that Councillor Daw would arrange to put up “area closed” signage by the entrances to the MUGA and somewhere on the skate park – the skate park signage will be removed if Skate England confirm they are able to be open. The closures to remain in place until such time as government guidelines confirm they may re-open.

2021/017

Correspondence

(a) Science Vale Cycle Network November update – noted

(b) Email from Resident regarding holding classes on the recreation ground or village green – the use of the village green would not be allowed under by laws. In principal, the council agree to the use of the recreation ground, as the classes are to be paid for a donation would be requested for the use. Any classes taking place will need to be around the clubs who hold licences to use the premises. The clerk to seek further information from resident.

(c) Police and Crime Commissioner’s November update – noted

(d) Notice of TTRO for closure of High Street, Clifton Hampden in February 2021- noted – to be referred to in the Sutton Courtenay News

(e) Notice of TTRO for closure of Harwell Road Sutton Courtenay in February 2021 -noted – to be referred to in the Sutton Courtenay News

(f) Email from Sutton Courtenay Solar Park regarding planning application – write back to company raising issue that we are all ready in discussion with the owners of the land in respect of footpaths over the land, chase plan, no further comment to made until further details are provided.

(g) Email from Environmental Health at the Vale of the White Horse District Council regarding dog fouling – Noted

(h) Correspondence from Vale of White Horse District Council regarding alias of “Saxon View” for property at 4 Red Kite Close – noted

(i) Email from resident regarding cycling on pavements – mention that most footpaths and pavements do not have a right to cycle on in the Sutton Courtenay News.

2021/018

Accounts

The accounts were approved as drawn and the payments are to be arranged

once the bank account switch has taken place.

2021/019 Items for the Sutton Courtenay News

As well as matters raised above, the play area being open and MUGA and skate park being closed is to be mentioned, request for owners to not allow their dogs to foul the recreation ground and confirmation that the path around the edge is designated for dog walking, information on small business grants.

2021/020 Date of next meeting

The date of the next meeting will be Tuesday 2nd February 2021 commencing at 7.15pm. The meeting will take place via Zoom.