



Minutes for the Parish Council Meeting held on Tuesday 5th May 2020 via Zoom meetings at 7.15pm

Present: Councillors Jenkins (chair), Atkinson, Butler, Corrigan, Daw and Lazare
Clerk: Helen Savery
2 Members of the Public

- 2020/78 Apologies for Absence
Apologies were received from Councillors Field and Hemamda
- 2020/79 Declarations of Interest
(a) Councillor Butler declared an interest in Agenda Item 14 – Planning Applications in respect of the property at 75A High Street
(b) There were no written requests for dispensation.
(c) Councillor Butler will be moved into the “waiting room” at the relevant part of the meeting
- 2020/80 Admission of the Public
It was deemed that no matters on the agenda required the public or press to be excluded from the meeting.
- 2020/81 Minutes of the Meetings held on Tuesday 3rd March 2020, 23rd March 2020, 15th April 2020 and 30th April 2020
The minutes were approved and are to be signed by the Chairman at the next physical meeting of the Council.
- 2020/82 Matters arising from the minutes of the meeting held on Tuesday 3rd March 2020
The matters raised in the agenda were noted.
- 2020/83 Matters arising from the minutes of the meeting held on 23rd March 2020
The clerk updated the Council on the letter received from Santander today and will arrange for the outstanding matters to be dealt with as soon as possible to finalise the addition of the new signatories.
- 2020/84 Matters arising from the minutes of the meeting held on 15th April 2020
None
- 2020/85 Matters arising from the minutes of the meeting held on 30th April 2020
A discussion took place as to how to proceed with the Planning appeal. It was agreed that Deirdre Wells of Red Kite be instructed to act on behalf of the Parish Council in preparing, presenting and being cross-examined on the statement to be made at the inquiry. It is to be requested that it be made clear that the Council would require Deirdre to appear at the inquiry and nobody else.

It was mentioned that the clerk had had no success in engaging with further Consultants and therefore no comparative quotations could be obtained.

It was discussed as to how to proceed with the Planning Appeal. It was proposed by Councillor Jenkins, seconded by Councillor Atkinson, agreed unanimously and

RESOLVED

that a working party consisting of all councillors and any members of the public who may be able to assist be invited to take part be formed. Decision making regarding the work involved in the planning appeal would be delegated to the clerk in consultation with the working party who would report back to Council.

It was suggested that Robin Draper and Tom Duckett be asked to be part of the working committee.

A request to be made in the Sutton Courtenay News and on the Council website that should anyone have further comments which may assist to contact the Clerk in the first instance.

2020/86

Matters raised by Councillors for information

Councillor Atkinson confirmed that she believed the date for which Section 106 monies were required to be spent was being extended due to the Coronavirus outbreak. The clerk is to write to the Vale of the White Horse District Council to request confirmation of the same.

Councillor Lazare raised the issue of the potential need for non-medical facemasks. The clerk is to ask anybody currently making/willing to make them to email to confirm the situation. Councillor Webber may be able to fund the purchase of material to make the facemasks with some of the emergency funds he holds.

Councillor Lazare also raised the issue of promoting the Neighbourhood Watch in the area. The clerk is to add the link to the Facebook Group into the Sutton Courtenay Newsletter article and onto the website.

Councillor Corrigan raised the issue in the rise of Domestic violence during this period. The clerk is to add the contact details of support groups to the website.

Councillor Corrigan also suggested that it may be nice for the village to come together to make something similar to the "scarecrow trail" possibly using the theme "thank you" to make anybody walking through the village as part of their daily exercise have something to look for. The clerk is to contact Guides, Scouts, the Church and Damascus Youth who may be interested in taking part and coordinating the same. Councillors to contact the Clerk with any other groups who also be interested in taking part.

Councillor Corrigan also requested that the clerk mention in the Sutton Courtenay news and on the website that the speed limit through most of the village was 30mph.

Councillor Butler raised the issue of the use of footpaths around "the Pools". This will be discussed further under the correspondence section of the agenda.

Councillor Butler also requested that a reminder be put into the Sutton Courtenay News and on the website requesting that dog owners pick up their dogs waste and dispose of appropriately.

- 2020/87 Police and Neighbourhood Watch
Although there was no reported issues, Councillor Lazare proposed that people be reminded to remember to be vigilant on locking up property once lockdown is lifted and property will be left empty/unattended again.
- 2020/88 Village Hall Section 106 monies
(a) It was discussed and
RESOLVED that the Parish Council accept the amount of £14,472.00 Section 106 Monies in relation to the refurbishment of the tennis courts at the Village Hall
(b) The Council read and understood the terms set out in the letter dated 12th March 2020
(c) It was confirmed that the clerk may sign this paperwork and any further paperwork in order for the funds to be released.
- 2020/89 Planning Applications
(a) Decisions on previous applications
P20/V0308/HH – Single storey side extension.
90 Bradstocks Way, Sutton Courtenay
Granted: 19th March 2020
P20/V0402/FUL - Rebuild the north gate pier of the west gate and increase the width of the gateway.
All Saints Church Sutton Courtenay
Granted: 9th April 2020
Withdrawal of Planning Appeal - P17/V1154/LB - Location : Steventon Overbridge High Street Steventon Abingdon OX13 6RS Development : Demolition of listed railway overbridge, and provision of replacement bridge. As amended by plans received on 10 August 2017.
P20/V0973/LDO – Development of existing building into offices, laboratories and clean room, together with attendant plant and equipment.
Drawings Approved: 14th April 2020
(b) Applications dealt with prior to the meeting
P20/V0721/HH – Construction of single storey garden studio.
90 Milton Road
Comments: council object in respect of proximity to neighbouring property and risk of increase in traffic.
P20/V3168/RM – Amendment : No. 1 - dated 23rd March 2020 Proposal : Reserved Matters application following Outline approval P19/V1472/FUL for the Construction of link road and the realignment of Purchas Road.(as amended by plans and information received 23rd March 2020).
Purchas Road
Comments: No further comments to previous comments
P20/V803/FUL - Proposed front and side extension to the existing industrial unit
Mach Tech England Limited Milton Road

Comments: No objections but council would ask for consideration on traffic increase and parking allocations.

P20/V0788/HH - Proposed single storey side extension and alterations to dwelling
Riverside House Appleford Road Sutton Courtenay

Comments: No objections but would request that a loss of drainage and the potential increase in traffic to be considered.

(c) Applications for consideration at the meeting

P20/V0874/A - 3 no. freestanding totem signs with tenant adverts
Land East of Sutton Courtenay Lane Sutton Courtenay OX14 4TE

Comments: Council objects as the proposal is not in fitting with the character of the village.

P20/V0711/FUL - to provide a 700m long x 3m wide combined cycleway and pedestrian path between Milton Park and Sutton Courtenay.

Brook Drive Milton Park Milton OX14 4SD

Comments: Council has no objections

Here Councillor Butler, having declared an interest left the meeting.

(d) Certificate of Lawful Development applications

P20/V0591/LDP - Single storey rear extension. Conversion of attic and building a dormer window.

75A High Street Sutton Courtenay Abingdon Oxfordshire OX14 4AT

P20/V0664/LDP – turning carport into hallway and additional room and formation of new window opening on north elevation

27 The Nursery

P20/V0521/LDP – loft conversion including rear dormer and front roof windows

89 Bradstocks Way

It was decided that Council wished to comment on these applications even though no formal consultation took place – there is the option to do this on the Vale of the White Horse website.

Here Councillor Butler re-entered the meeting

The clerk is to refer any further applications to the Council at the meeting or the Planning Committee in the usual way, depending on the decision date.

Councillor Atkinson raised the issue of the email received from Vale of White Horse in respect of a Call for Sites. The Clerk was requested to ask VOWH for specific information on how they would be evaluating suitability of any proposed sites and requesting engagement with the District Council on any sites affecting Sutton Courtenay. This is to be an agenda item going forward.

2020/90

Correspondence

(a) to (d) All noted

(e) The clerk is to write to the Vale of the White Horse to query the rise in the costs of emptying the dog bins.

(f) Councillor Atkinson is dealing with the application.

- (g) Council discussed the correspondence and agreed that there was little that could be done regarding the horses in the field. Councillor Daw raised that the stiles on the land were in a dangerous condition. The clerk is to write to the farmer confirming their state and also mention the horses are found intimidation to some residents whilst writing
Again, it was discussed that little could be done in relation to the land at The Ponds as this was private land and not Parish Council land. The clerk is address the issue in the Sutton Courtenay newsletter requesting people to use caution due to the narrowness of the path.

2020/91

Accounts

The clerk confirmed two additional payments - £1,287.50 to ST Grounds Maintenance and £36.00 in respect of the parish council email address. The accounts for payment list was agreed as amended and will be signed by the Chairman at the next physical meeting of the Council.

The clerk is to look into official email address for all Councillors.

2020/92

Items for the Sutton Courtenay Newsletter

As mentioned above and confirmation that Council has supported the planning application for the cycle and footpath. Social distancing – being courteous.

2020/93

Date of next meeting

The next parish council meeting will take place on Tuesday 2nd June 2020 via Zoom commencing at 7.15pm.