



Minutes for the Parish Council Meeting held on Tuesday 2nd June 2020 via Zoom Meetings at 7.15pm

Present: Cllrs Jenkins (chair), Atkinson, Butler, Daw, Lazare, joined by Councillor Corrigan, District and County Councillor Richard Webber.

Clerk: Helen Savery

1 Member of the Public

2020/94 Apologies for Absence
Apologies of Absence were received from Councillor Hemamda.

2020/95 Declarations of interest
(a) Councillor Atkinson declared an interest in agenda Item 12 – Grant provided to Sutton Courtenay Primary School
(b) None
(c) None

Here Councillor Corrigan entered the meeting

2020/96 Admission of the public
It was deemed that no matters on the agenda required the public or press to be excluded from the meeting.

2020/97 Minutes to the meeting held on Tuesday 5th May 2020
The minutes were approved as drafted and will be signed by the Chairman at the next physical meeting of the Council.

2020/98 Matters arising from the minutes of the meeting held on Tuesday 5th May 2020
The Clerk confirmed that a response had been received (that afternoon) from the owners of Cross Trees Farm stating that they would check the condition of the stiles on the farm and confirming that the horses in the field could not be located anywhere else on the property.

The other matters arising were noted.

2020/99 Public Participation
There was no public participation.

2020/100 County and District Councillor's Report
Council Webber confirmed that the Vale of the White Horse District Council were due to re-institute the parking charges in Council owned car parks from Monday 8th June. Councillors expressed that concern stating that it may prevent people visiting the towns and have a detrimental affect on the local businesses, which may even result in the loss of business rates for the District Council going forward. Councillor Webber confirmed that he would take these comments to the District Council for consideration.

Another issue raised with regards to the car parking was the issue of having to enter registration numbers on the machine. This was considered as high risk in the passing on of COVID-19. Cllr. Webber will also pass this comment onto the district Council.

Councillor Webber will investigate as to the closure of Hobbyhorse Lane footpath with no apparent work being done. He will suggest to the County Council that if it is unable to be re-opened fully, whether access can be granted at weekends/evenings.

The planning application for 10a Katcheside was approved with conditions at the planning committee meeting. The agreed condition was the one which the Parish Council requested regarding ensuring that the garage could not be used for residential purposes in the future.

Here councillor Webber having delivered his reports left the meeting.

2020/101

Matters raised by the Councillors for information

Councillor Corrigan raised the issue of speeding in the village and whether this is enforceable. It is unable to be enforced by the Parish Council. The Clerk is to write to the Highways Department of Oxfordshire County Council to ask them to consider, once again, an extension of the speed limit on Appleford Road to try and lower the speeds on entering the village.

Councillor Corrigan also reported that the notice and cable ties have once again been cut off of the gates to the recreation ground play area.

Councillor Barnes mentioned that the swing on Ginge Brook has been described on a Facebook page as a good place to visit and this may increase the number of visitors to the area.

Councillor Lazare raised a couple of matters relating to the current COVID-19 situation. It has been noted that there has been a spike in elderly people being scared to leave their properties despite the relaxation in lockdown rules. A leaflet, produced by MIND has been (or is in the process of) delivered to every property in the village.

The non-medical face mask production is going very well (309 have been produced to date) and there are reports that some of the vulnerable members of the public are finding that making the masks and therefore feeling they are doing something useful has made them feel better.

The Sutton Courtenay COVID-19 group continue to liaise with Abingdon Food Bank in respect of ensuring that local vulnerable people get any food parcels that they require, even if they are unable to travel themselves.

With regards to non-COVID related matters, Councillor Lazare confirmed that he had emailed regarding the state of the cycle paths in the area. The clerk will report these to the County Council in response to their request in due course.

He also raised the issue that at least one of the litter bins in the recreation ground need replacing – the clerk will deal with this when also looking at the correspondence relating to bins at Agenda Item 16.

The issue of placing an “outdoor gym” on the recreation ground was also raised by Councillor Lazare. Councillors Butler and Corrigan confirmed that this would be looked at as part of the planned recreation ground upgrade.

Councillor Atkinson raised the point that there is some excellent intergenerational activities taking place between the residents of the village, organised by the Damascus Youth Project.

She requested that the issue of footpaths and cycle ways be added to agenda for July. Councillor Lazare mentioned the issue of whether the Council could consider the ways in which the new River Crossing route could be used to help the village in terms of transport as a whole.

Councillor Daw asked if speed bumps could be put in place to resolve the speeding issues. The Clerk is to add speeding matters to next month's agenda to allow for further discussion.

- 2020/102 Cemetery and Planning Working Party Members
(a) It was discussed, agreed unanimously and
RESOLVED that Councillors Lazare and Corrigan join the Planning Working Party.
- (b) It was discussed, agreed unanimously and
RESOLVED that Councillors Corrigan and Daw join the Cemetery Working Party.
- 2020/103 Section 106 Monies – refurbishment of Tennis Courts
It was discussed, agreed unanimously and
RESOLVED that all matters in respect of the use of the Section 106 monies, including payments of invoices be delegated to the Clerk in consultation with Councillors Atkinson and Corrigan.

Here, Councillor Atkinson, having declared an interest in the following agenda item, left the meeting

- 2020/104 Grant provided to Sutton Courtenay Primary School
A brief discussion took place, particularly in relation as to whether a time limit on the work beginning and the grant monies utilised. It was agreed unanimously and
RESOLVED that the Primary School retain the grant monies until the end of the financial year 2021/2022. If the work has not commenced or been completed in this period, the grant monies in the sum of £3,000 are to be returned to the Council.

Councillor Atkinson re-joined the meeting.

- 2020/105 Police Matters/Neighbourhood Action Group Matters
Concern was raised as to the number of large groups congregating on the recreation ground. The Clerk is to contact the Neighbourhood Police Team in respect of the same.

2020/106

Planning Applications

(a) Decisions on Previous applications

P19/V2093/FUL - rebuild the stone boundary wall on the north side of the church yard to replace the existing that has collapsed
All Saint's Church Sutton Courtenay
Approved: 12th May 2020

(b) Applications dealt with prior to the meeting

P20/V1065/FUL - Erection of outbuilding for domestic storage purposes including garden equipment and machinery on the parcel of land between 17 Milton Road (originally part of that garden) and 5 Katchside. Formation of new access for garden machinery off Katchside.(Amended plans received 21 May 2020).
Katchside Sutton Courtenay OX14 4BP
Comments: Council had no objections but supported the Local Authority's request that a condition be added that the property should only be used for domestic storage, the affect on traffic on the highway and whether the trees are subject to TPOs.

(c) Applications for consideration at the meeting

MW.0046/20 - Construction and operation of two additional rail sidings
Appleford Depot, Sutton Courtenay, Oxon, OX14 4PW
Comments: The Council objects on the grounds of noise/vibrations and increased traffic, also whether the additional sidings are required. If the County Council does approve the application, the Parish Council requests conditions in relation to the hours of operation both following completion of the works and during the construction period to alleviate disturbance to the local residents.

P19/V1728/RM - Reserved Matters application for details of the appearance, landscaping, layout and scale of the proposed development following planning permission P18/V0069/O. (Amended plans received 22-04-20 to show amendments to design, housing mix and layout). (Residential development of 91 dwellings and associated access)
Land at Former Amey Site Sutton Courtenay
Comments: The Council wish to object to the proposals. Councillor Lazare to review any matters on which the Parish Council could object and let the clerk (and council) know in time to comment on the application.

P20/V0654/FUL – New Workshop
Windy Ridge, Workshop Rear Of 1 Milton Road Drayton
Comments: Council has no objections.

2020/107

Neighbourhood Plan

Councillor Jenkins declared an interest in the point (a) of this agenda item. However it was not felt he needed to leave the meeting but would not vote on any decision to be made.

(a) Councillor Atkinson provided an update on the Neighbourhood Plan Designated Area Map. Back on 2016, a draft plan of the designated area had been rejected by the District Council. In 2017, government guidance changed and in March 2020, VOWH confirmed that the plan could be resubmitted for approval. It would be subject to the statutory consultation process. It had been researched and discussed by the steering group who proposed to the Council that the designated

area should not be reviewed but should remain as it stands given that it is unlikely that it would increase the level of CIL which would be reserved and may be overruled by local and national policies. There may also be the possibility of Abingdon Town Council objecting to the inclusion of land towards the northern end of the area.

It was proposed by Councillor Butler, agreed unanimously and

RESOLVED that the Neighbourhood Plan Designated Area Map remain as drafted on the basis that the District Council confirm that this decision could be made without the need for a public consultation.

- (b) Councillor Atkinson provided an update on the Neighbourhood Plan in general. The draft Open Spaces and Policies provided by Novell Tullett and Bluestone are still being finalised with the next meeting being 11th June. A further grant application may need to be made and it was proposed by Cllr. Jenkins, agreed unanimously and

RESOLVED that the Clerk, in consultation with the Neighbourhood Plan Steering Group, be delegated with any further grant application in relation to the Neighbourhood Plan.

It was agreed that Cllr. Lazare should attend the next Neighbourhood Plan steering group meeting to add his input in respect of footways and cycleways.

A query was raised as to when the plan was likely to go to referendum. It was confirmed that due to the current COVID-19 regulations no referendum can take place until May 2021.

2020/108

Correspondence

- (a) Noted
- (b) Deferred until costs on emptying could be ascertained.
- (c) With regards to the Scoping Opinion, the Clerk is to respond with regards to the negative impact of noise pollution and light pollution, the cumulative impact of future developments, vibration during development, how it will be implemented. Councillors to let the Clerk have any other comments over the next couple of days to allow a report to be prepared and sent before the deadline.
- (d) Noted. The recent email from a resident regarding bin collection was mentioned. The clerk is to request confirmation from Thames Water as to what plans are in place for the same
- (e) Noted but a request to be made that Vale of the White Horse attend a Q & A session with the Parish Council before it goes to consultation.
- (f) South Oxfordshire Local Plan. The clerk is to prepare a response in respect of the plan details (an additional 3,500 houses would have a disastrous affect on Sutton Courtenay) Residents to be asked to complete the same themselves and the link to be added to the website.

2020/109

Accounts

- (a) The accounts for payment were approved and will be signed by the Chairman at the next physical meeting of the Council.
- (b) Noted

(c) Noted.

2020/110

Items for the Sutton Courtenay News

Confirming that the Council will be objecting to the Local Plan and requesting residents to the same and follow the link on the website.

Thanks to residents who are helping keep the village tidy during the lockdown.

Footpaths – let the Council know if there are any footpaths which need work doing to them and how to report them. Map showing footpath numbering to try and be obtained for website to help people know what number they are.

2020/111

Date of next Meeting

The next meeting of the Parish Council will take place on Tuesday 7th July 2020 via Zoom meetings commencing at 7.15pm