



Sutton Courtenay Parish Council

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held at the Village Hall, Sutton Courtenay, on Tuesday 7th January at 7.15pm

H Savery

Mrs H Savery
Clerk designate to the Council

10 Sovereign Place
Wallingford Oxon
OX10 9GF

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- 1 Apologies for Absence
To receive apologies for absence
 - 2 Declarations of Interest
 - (a) To receive declarations of interest from Councillors on items on the agenda under consideration at this meeting
 - (b) To receive written requests for dispensations for discloseable pecuniary interests.
 - (c) To grant any requests for dispensation as appropriate
 - 3 Minutes of the meeting held on Tuesday 3rd December 2019 & Tuesday 10th December 2019
To approve the minutes as a correct record of the proceedings
 - 4 Matters arising from the Minutes of the meeting held on Tuesday 3rd December 2019

Torchlight Procession – confirmation received that no fire would be lit on the green at the finale of the torch procession on Christmas Eve

Training
Councillors Lazare and Hemamda are booked onto the OALC Roles and Responsibilities training on 18th March 2020 and Cllr Field is booked onto the planning training on 24th February 2020.

Mill Lane Planning Application
Response received from Planning regarding inconsistencies in planning. Details also forwarded to Cllr Webber as requested.
 - 5 Public Participation
An opportunity for the public to bring parish matters to the attention of the Council
 - 6 County Councillor's Report
To receive a report on County Council matters from Cllr. R. Webber.
 - 7 District Councillor's Report
To receive a report on District Council matters from Cllr. R. Webber.
 - 8 Matters raised by the Councillors for information

9 Police Matters/Neighbourhood Action Group Matters

a) To note any police issues for the area

10 Planning applications

(a) Decisions on previous applications

P19/V1992/FUL Demolition of a pair of semi detached cottages and outbuildings and construction of a new detached dwelling and detached garage. (As amended by additional information received on 6 September 2019. Amended plans and documentation received 25 October 2019. Amended plans received 13 November 2019)
3 Mill Lane
Permitted: 2nd December 2019

P17/V1889/CM (MW.0054/17) Non-material amendment of plans showing the layout of the office/canteen/kitchen building to allow the addition of a second storey, to reflect the layout as built of planning permission
Hanson Aggregates, Appleford Road
Permitted: 20th November 2019

P19.2599.HH Demolition of existing conservatory and single storey rear extension. Erection of new side and rear two storey extension and rear single storey extension. Associated internal reconfigurations (as amended by plans received on the 19th December 2019, which see the demolition lines removed on the proposed plans).
30 High Street Sutton Courtenay Abingdon OX14 4AP
Permitted: 19th December 2019

(b) Applications dealt with prior to the meeting

P19/V3173/RM Reserved Matters application following Outline approval P19/V1472/FUL for the Construction of link road and the realignment of Purchas Road.
Former Didcot A Power Station Site
Comments: Proper consultation required by Local Authority with relevant authorities.

P19/V3251/AG Proposed Straw and Hay barn
Uptown Farm High Street Sutton Courtenay
Comments: Council has no objections

(c) Applications for consideration at the meeting

P19/V3178/FUL Alteration to proposed planning application P17/V1770/FUL – enlargement of ancillary building roof to form granny annex and carers room.
19 Harwell Road Sutton Courtenay

11 Recreation Ground

- (a) To receive the report on the weekly inspection by parish councillors.
(b) To appoint the play area inspection person for the next month

12 Correspondence

Christmas Tree – email received from David McKenzie from Damascus Parish regarding a Christmas Tree on the Village Green in future years.

OCC Highways – closure of footpath and bridleway in Drayton

Police and Crime Commissioner's newsletter

Oxfordshire County Council Broadband newsletter

Vale of White Horse – Council meeting press release

TTRO - Appleford Road railway crossing

RWE letter – demolition of remaining tower

Abingdon Marathon – enclosing cheque for £200

- 13 Neighbourhood Plan
(a) to receive an update on the Neighbourhood Plan.
(b) to resolve that Councillor Atkinson apply for a Locality Grant.
- 14 Didcot Garden Town Board
To discuss any comments to be made by Councillor Atkinson at the Scrutiny Committee meeting on 16th January 2020
- 15 Parking on the Village Green
To discuss the issue of parking on the Village Green, noting the email from Fred Cabbage regarding the same.
- 16 Trees
To consider District Councillor Webber's offer of trees in the Parish and where these should be situated within the village.
- 17 Courses for the clerk
To decide whether the clerk should and may attend the following training courses:-
(a) Preparing for audit - half day course (am) Wednesday 5th February cost £50 plus VAT
(b) Understanding Internal Audit – half day course (pm) Wednesday 5th February costing £50.00 plus VAT
- 18 Accounts
a) To receive and approve accounts for payment as per list circulated for members
- 19 Items for Sutton Courtenay news
To consider items for inclusion in the Sutton Courtney News.
- 20 Date of Next Meeting
The next meeting of the Council will be Tuesday 4th February 2020 at 7.15pm